



Committee: Triads Committee
Committee Sponsor: Mount Royal Faculty Association
Date last Revised: April 2026

Mandate

The Triads Committee shall enhance the interaction of all members, and in particular new members, of the Association by coordinating the development of small groups which provide ongoing connections and support structures for members.

Authority

The Triads Committee is a committee of the Mount Royal Faculty Association. It reports on its activities to the Executive Board and to the Regular Members of the Association. The Committee has the authority to approve expenditures within its annual budget except that Executive Board approval is required for expenditures on food or accommodations for committee members. The MRFA Senior Administrative and Faculty Relations Officer shall serve as the Committee's treasurer and monitor expenditures from the Committee's budget. To reduce costs, the Committee is encouraged to make use of Faculty Centre services when hosting events.

The Committee may review this charter as it deems necessary and submit proposed changes to the Executive Board for approval.

Membership

The Triads Committee shall consist of at least 5 members, including:

- Three regular members of the Association appointed annually in the Spring from and by the Social Events Committee, Professional Development Committee and Academic Appointments Support Committee,
- The Member Engagement Officer who shall be Chair,
- the Senior Administrative and Faculty Relations Officer (non-voting) who shall be Treasurer, and
- Up to two additional members with Triad experience appointed by the Executive Board annually in the Spring at the recommendation of the Committee

Meetings

The Committee shall normally meet in the Spring to debrief and plan for the year ahead. Quorum shall be four members of the Committee, including the chair or designee. Minutes shall be taken for all committee meetings and approved minutes shall be submitted to the Executive Board for information. Quorum shall 50% of current committee membership + 1, including either the Chair.

Expected Activities

Where applicable to the mandate of this committee, the Triads Committee shall support the concrete actions outlined in MRFA 2030 to ensure the fullest inclusion of all Association members, with particular attention to those members whose voices and experiences have historically been absent from the Association.

Members of the Triads Committee shall:

- in consultation with the Faculty Centre Coordinator, attend and participate in planning, advertising, hosting, preparing, decorating, and cleaning up after the Triad kick off luncheon annually in August. All other events throughout the year shall be restricted to Triad groups only. Provision of complimentary food and drinks in the Faculty Centre for Triad groups shall only be provided when the full Triad is present.
- maintain a list of Triads and a distribution list to all Triads participants;
- distribute regular newsletters to Triads participants which provide resources and promote social gatherings and activities that provide PD opportunities, enhance the interaction of members, and/or promote the use of the Faculty Centre;
- record all tasks associated with arranging events for possible future use;

- prepare a report for the Annual General Meeting describing the events organized during the year and a summary of committee expenditures.

Resources

- The MRFA shall provide a budget for the Committee. This amount may be reviewed by the Audit and Finance Committee annually or at the request of the Committee.
- Decisions to hold events in the Faculty Centre after regular hours must be held in accordance with the MRFA Policies and Procedures Manual.