



## Nomination Form for MRFA Distinguished Service Award

Please complete the form below, provide required attachments, and submit the nomination package to [facultyrelations@mrfa.net](mailto:facultyrelations@mrfa.net) by the second Friday of March or consideration of an award to be granted in the current academic year.

### Section 1: Nominee Information

|                             |  |
|-----------------------------|--|
| <b>Name:</b>                |  |
| <b>Academic Unit:</b>       |  |
| <b>Employment Category:</b> |  |
| <b>Email:</b>               |  |
| <b>Phone:</b>               |  |

**Biographical History:**  
(general information about the nominee's time at MRU and in the MRFA)

**List of Committees and years of service:**

## Section 2: Criteria

The Distinguished Service Award recognizes a member of the Association who has made exemplary contributions to the collegial governance of the Association and Mount Royal.

Evidence of the following criteria will be considered by the MRFA Awards Committee in determining eligibility for the Distinguished Service Award and both criteria must be met:

- (1) The member has had impactful, long term, exemplary, and diverse service on MRFA committees and/or University-wide committees which relate to the mandate of the MRFA; **and**
- (2) The member's efforts have significantly enhanced important aspects of the operations of the Association and/or the University as it relates to the work of the Association.

### **Criteria and Summary for Nomination**

Please provide a short summary of the nomination including a statement, based on the criteria, of how the nominee has made an extraordinary contribution to the Association.

### **Personal Statement of Support**

Please provide a personal statement of support and other information which you feel may be pertinent.

### Section 3: Nominator Information

|                       |  |
|-----------------------|--|
| <b>Name:</b>          |  |
| <b>Academic Unit:</b> |  |
| <b>Email:</b>         |  |
| <b>Phone:</b>         |  |

|                  |   |
|------------------|---|
| I have attached: | <ul style="list-style-type: none"><li>• Completed Nomination Form with summary of the nomination and statement of support</li><li>• Letters of support (2 letters are required)</li></ul> |
|------------------|---|

**Nominator's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

#### **Supporting Signatures** (2 current faculty members)

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

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