



MRFA
MOUNT ROYAL
FACULTY ASSOCIATION

Associated Individuals Policy

Category: Operational Policy

Date last Revised: November 15, 2022

I. Overview

In accordance with its Bylaws, the Association may maintain affiliations with members of the following categories of associated individuals, who may be accorded the revocable benefits outlined herein.

II. Retired Associates

a. Eligibility

When a Member of the Association retires from their academic staff position with Mount Royal University, they shall become a Retired Associate of the MRFA. An employee is deemed to be retired if, at the time of ending employment, the employee has been a member of the Association for a minimum of two years, not necessarily consecutively, and has indicated their intent to retire.

b. Revocable Privileges

Retired Associates may use the Faculty Centre and attend Association social and professional development activities and are encouraged to join the Retired Associate's Facebook page and attend events planned by the Retired Associates Committee.

c. Limitations

Retired Associates do not retain the rights of Association membership. For greater certainty, Retired Associates may not attend Association meetings unless invited by the Executive Board, vote, or hold office, and do not retain the right to receive communications from the Association or to access member-only communications forums such as the private/closed MRFA Facebook group.

III. Honourary Associates

a. Eligibility

The Association may extend Honourary Associate status to individuals for such reason and length of time as seems appropriate, provided a majority of regular members present and voting at a Regular, Special, or Annual General Meeting are in favour of such extension.

b. Revocable Privileges

Honourary Associates may use the Faculty Centre and attend social activities.

c. Limitations

Honourary Associates may not attend Association meetings unless invited by the Executive Board, vote, or hold office, receive communications from the Association or to access member-only communications forums, attend any meetings of the Association unless invited by the Executive Board, receive any minutes or correspondence of the Association except for specific notices or information dealing with the social and professional development activities of the Association, nor vote or hold office in Association Committees.

IV. Non-Academic Associates

a. Eligibility

Non-academic Associates may include individuals currently employed at Mount Royal University, including visiting faculty, endowed chairs, post-doctoral fellows, or individuals whose roles are directly related to supporting faculty and/or students, and who are not in management or exempt positions.

b. Application for Non-Academic Associate Status

An application for Non-Academic Associate status shall be submitted via an online [form](#) and applications shall be conveyed to the President. Applications shall be considered for approval by the Executive Board and, where applications are approved, fees shall be remitted to the Association.

c. Fees

Non-Academic Associates shall pay an annual fee of \$60 which is due within 30 days of their application being approved. This amount is not prorated and shall cover the period of July 1 – June 30 regardless of when payment is made.

d. Revocable Privileges

Non-Academic Associates may use the Faculty Centre and attend social and professional development activities. The Executive Board may revoke these privileges, with reasons.

e. Limitations

Non-Academic Associates may not attend any meetings of the Association unless invited by the Executive Board, receive any minutes or correspondence of the Association except for specific notices or information dealing with the social and professional development activities of the Association, nor vote or hold office in Association Committees.