



MRFA
MOUNT ROYAL
FACULTY ASSOCIATION

**MOUNT ROYAL UNIVERSITY FACULTY ASSOCIATION
TEACHING EXCELLENCE AWARD**

NOMINATION ACCEPTANCE FORM

I agree to have my name submitted as a nominee for an MRU Faculty Association Teaching Excellence Award.

When deemed necessary, the Teaching Excellence Award Selection Committee may interview at least three people from the following groups: myself, my nominators, my Chair / Supervisor and / or Dean, peers, faculty development participants, students, and other appropriate persons.

Nominee's name: _____
Nominee's signature: _____
Date: _____
Department: _____
Phone: _____

To accept your nomination, sign above and return this form with your nomination information package to the Mount Royal Faculty Association Executive Office (W315) or office@mrfa.net by the last Friday of August. For more information please review the award information available online.



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NOMINEE INFORMATION FORM

Please provide the information requested on this form. Send one copy of your completed package by the last Friday of August to the MRFA Offices (W315) or to office@mrfa.net.

Nominee's name: _____

Department: _____

Email: _____

Number of years you have contributed to the teaching/learning environment at MRU: _____

Year you received tenure or expect to receive tenure (if applicable): _____

Years of limited term appointment (if applicable): _____

Years of contract appointment (if applicable): _____

Documents to provide in support of your nomination:

1. Your current curriculum vitae
2. Your **teaching philosophy**
 - a. Include a 150 - 300 word reflection on how your teaching philosophy and related practices have changed over time and how your philosophy leads to innovation
3. Teaching/learning environment **Self-Reflection**: provide 300-500 word reflections on the development of your teaching practices over time relating to the following categories:
 - Teaching/learning environment Excellence and Commitment,
 - Currency,
 - Respectful Relationships with Students and Colleagues,
 - Flexibility, and
 - Diversity in Teaching/learning Approaches, and Outreach
4. Provide a 100 - 200 word description of the context of your teaching related workload and how it pertains to any evidence of teaching excellence.
5. Provide a 300-500 word **reflection** Statement on feedback you have received:

What feedback do you get from students/participants, peers or Chairs and how have you integrated feedback you have received to improve your teaching environment

 - How is relevant student/participant voice reflected in your curriculum, provide evidence.
 - (optional) Provide two recent peer evaluations

6. Describe instructional, course and/or curriculum development work you have done in the last five years.
 - Provide a 200-400 word **Reflection** on how any changes and/innovations have worked or not worked well in the learning environment: what risks have you taken and what did you learn from these?

7. Describe professional development activities that you have been involved in (as presenter or participant) over the last five years that directly relate to your instruction and/or the learning environment at Mount Royal University.
 - Provide a 200-400 word **reflection** on how the PD activities you have participated in have contributed to the development of your teaching environment practices.

8. Describe your involvement in any of the following activities and provide a 200-400 word **reflection** on how this involvement has contributed positively to o your teaching environment practices and/or quality education more generally at MRU
 - MRFA, Board/University, and/or departmental committee work relating to educational planning and policy making,
 - Student activities you have participated in, and
 - Teaching-related activities you have been involved in outside of MRU (e.g. guest lectures).

Signature

Date

Please note - to ensure equitable evaluation of all nominees' packages, only the materials listed above will be submitted to the Awards committee for consideration.

Please do not submit any additional materials.