



**MRFA 2021 Special Meeting Agenda**  
**September 2, 2021, 12:00pm – 2:00pm**  
Zoom Meeting – [Registration required in advance](#)

**Meeting Attendance**

Members are to [register](#) to attend to ensure accurate attendance records

**Agenda**

Motion that the meeting move into closed session

1. Negotiations Update, Kirk Niergarth, VP Negotiations (12:00 – 12:45)

Motion that the meeting move out of closed session

2. MRFA Elections, Chief Returning Officer (12:45 – 1:00)  
Executive Board by-Election – Communications Officer
  - a. All Candidates Forum
  - b. Motion THAT online ballots be deleted following reporting of the results
  - c. Review of Voting Process and when Results will be Announced
3. Return to Campus Update, Lee Easton, MRFA President (1:00 – 2:00)

**Adjournment**



Colleagues,

After careful deliberation your MRFA Executive Board has determined that the 2020 MRFA Annual General Meeting (AGM) will proceed, via Zoom, on Friday, March 8, 2020. The agenda package is attached for your reference.

Recognizing the potential challenges associated with an online meeting, processes will be followed to streamline this session and specific security measures have been put in place. As well, meeting topics will be limited to essential Association business as noted in our Bylaws. Further, it has been brought to our attention that one or more members recorded the April 2<sup>nd</sup> Special Meeting. While we remind members that this is not permitted, it is possible for this to occur in an online environment thereby limiting members' contributions (people will less readily speak if they suspect they are being recorded) and increasing the likelihood that confidential information will be shared. This further supports the limiting of agenda items for the online Annual meeting.

Please carefully review the following information:

#### **Pre-voting for Executive Positions**

If you want to pre-vote please email Chantelle directly at [cpanderson@mtroyal.ca](mailto:cpanderson@mtroyal.ca). To simplify matters we ask that you consider this option only if you are unable to attend the online AGM on May 8<sup>th</sup>. This said, if you pre-vote you may still attend the online AGM but will not receive an online voting ballot on May 8<sup>th</sup>.

#### **Processes for participating in the AGM**

- 1) **On May 8<sup>th</sup>, between 9:30 am and 9:45 am** you are to sign into the meeting room using the Zoom link provided. Please do not share this link with anyone else.
- 2) You must sign in using your MRU username (preferred) or your full first and last name. This is a security measure to ensure that non-MRFA participants are not given entry to the meeting. If, for privacy concerns or technical requirements, you choose to call into the meeting rather than participate via computer audio, you will need to email [cpanderson@mtroyal.ca](mailto:cpanderson@mtroyal.ca) from your MRU email account indicating the phone number you are calling in on.
- 3) **9:45am: meeting is locked and no further entrance permitted.** Everyone is "on hold" in the waiting room with cameras and microphones disabled. This will allow time for a verification of those signed in prior to the formal commencement of the meeting. Participants will be admitted to the meeting room from the waiting room prior to 10:00 am.
- 4) 10:00 am: AGM officially commences

#### **Processes during the AGM**

- 1) Recording of meeting is not permitted.
- 2) Chat panel is only to be used to move or second a motion or to be put on a speakers' list.
- 3) If you have specific questions or encounter technical problems during the meeting please text Derrick Antson (403-483-4066) or Chantelle Anderson (403-512-9295) and we will endeavor to respond to you as quickly as possible.
- 4) **If you have questions pertaining to any of the Executive Officer of Standing Committee reports these must be submitted in advance, via email with your name identified, to Chantelle Anderson ([cpanderson@mtroyal.ca](mailto:cpanderson@mtroyal.ca)) by 5:00pm on May 1<sup>st</sup>.** In the interests of fairness and effective use of time only one question will be accepted per member, and similar questions will be compiled where appropriate. Time has been allotted



on the agenda to respond to these queries (faculty names will be identified with the questions) and only these pre-submitted, written questions regarding the reports will be addressed.