



**Mount Royal Faculty Association
Executive Board Meeting Minutes
January 31, 2020 3:00 – 5:00 p.m.**

Members Present:

Brenda Lang
Carlton Osakwe
Frank Cotae
Heather McLellan
Megan Lalonde

Melanie Peacock
Rafik Kurji (until 3:30pm)
Richard Erlendson

Absent with Regrets:

Anupam Das

Order of the Day, 3:00pm

Bylaws – Faculty Centre Management Committee

Motion THAT the MRFA Executive Board retain the Faculty Centre Management Committee in the Association bylaws.

Moved: Melanie Peacock, and Seconded: Brenda Lang

Vote – Carried Unanimously

Approval of Agenda (Moved: Melanie Peacock and Seconded: Megan Lalonde)

Approval of Minutes from January 24, 2020 MRFA Executive Board meeting (Moved: Melanie Peacock and Seconded: Brenda Lang)

Business Arising:

1. MRFA Membership Card

The purpose of these cards is to remind members of their benefits and rights as members of the Association. The cards, as amended by the Executive Board, will be distributed to the membership.

Unfinished Business

1. Appointment of MRFA OH&S Representative and approval of training expenses
Motion THAT the Executive Board appoint Chantelle Anderson and Derrick Antson to serve as the OH&S representatives for MRFA staff, and THAT the Executive Board approve expenses for both representatives to register in the HSR Online course offered by the Alberta Association for Safety Partnerships.
Moved: Melanie Peacock and Seconded: Frank Cotae
Vote – Carried Unanimously
2. Staff PD Funding Approval Request – D. Antson
Motion THAT the Executive Board approve all expenses related to Derrick Antson's proposed enrollment in the Queen's University Labour Relations Foundations program.
Moved: Melanie Peacock, and Seconded: Rafik Kurji
Discussion
Motion to Amend: add "this decision is to be conveyed to the LRO as a non-precedent setting decision."
Moved: Melanie Peacock, and Seconded Frank Cotae
Discussion
Vote – Carried Unanimously
Restated Motion:
Motion THAT the Executive Board approve all expenses related to Derrick Antson's proposed enrollment in the Queen's University Labour Relations Foundations program. This decision is to be conveyed to the LRO as a non-precedent setting decision.
Called the Question
Vote – Motion Carried (6 in favour and 2 opposed)

In Camera Session:

1. Negotiations Report - Vice-President, Negotiations
2. Grievance Report - VP Policy and Sr. Grievance Officer
3. President's Report

Officer's Reports

1. Advocacy Officer's Report – Debrief from Advocacy Week and Petition Progress
Profiles are being created and posted on social media: the goal is to have 30% of the faculty highlighted in these profiles. There was a good turnout at the recent AUPE rally and the MRU Coalition's petition and email campaign are going well.
2. President's Report
Following a recent meeting with the Minister of Advanced Education, CAFA is providing the Ministry with a detailed summary of issues with performance metrics. If the process moving forward is not adjusted accordingly, Faculty Associations plan to go to the media with our concerns.

New Business

1. MRFA Regular Meetings
 - a. Debrief Jan 31, 2020 Regular Meeting
This meeting went well and was well attended. The Association will continue to raise matters pertaining to designation and certification at subsequent meetings. Motion THAT the MRFA Executive Board, as a member of CAFA, adopt CAFA's position and follow their lead in concerns expressed and in opposition to the government's proposed performance metrics.
Moved: Brenda Lang, and Seconded: Frank Cotae
Vote – Carried Unanimously
 - b. March 4 Regular and Special Meeting Agendas
The agendas will be finalized online and sent to members on February 18, 2020.
 - c. Subsequent Meeting Planning
 - i. Potential Special Meeting - If quorum is not reached on March 4, an additional Special Meeting will be scheduled to approve Bylaws.
 - ii. AGM Attendance - Executive Board members are to inform Chantelle of their attendance at the AGM to serve as vote sitters if needed.
 - iii. AGM Agenda – Informing members of the Job Action Plan - Deferred
2. Policies, Bylaws, and Committee Charters
 - d. Bargaining Communications Committee Charter
Motion THAT the Executive Board approve the revised Bargaining Communications Committee Charter.
Moved: Melanie Peacock, and Seconded: Frank Cotae
Vote – Carried Unanimously
 - e. Ad hoc Job Action Finance Committee Charter - Editorial changes
 - f. Job Action Preparedness Committee Charter
Motion THAT the Executive Board approve the revisions to the Job Action Preparedness Committee Charter removing the President and requiring that the Chair be selected from among the committee members.
Moved: Melanie Peacock, and Seconded: Brenda Lang
Vote – Carried Unanimously
 - g. Poster Policy
Motion THAT the Executive Board approve the Poster and Flyer policy.
Moved: Melanie Peacock, and Seconded: Carlton Osakwe
Vote – Carried Unanimously



- h. Scholarships for Dependents Policy
Motion THAT the Executive Board accept the clarifying wording in the policy manual for Scholarships for Dependents.
Moved: Melanie Peacock, and Seconded: Brenda Lang
Vote – Carried Unanimously
 - i. Bargaining Communications Committee Bylaws
Motion THAT the Executive Board recommend to the membership that the Bargaining Communications Committee be added to the Bylaws as a standing committee of the Association.
Moved: Frank Cotae, and Seconded: Richard Erlendson
Vote – Carried Unanimously
 - j. Payroll Policy
Motion THAT the Executive Board accept the proposed policy changes as required changes to MRFA payroll processing
Moved: Melanie Peacock, and Seconded: Megan Lalonde
Vote – Carried Unanimously
3. Striking the ad hoc Job Action Finance Committee
Motion THAT the Executive Board strike the ad hoc Job Action Finance Committee
Moved: Melanie Peacock, and Seconded: Richard Erlendon
Discussion
Vote – Carried Unanimously

Appointments to the committee
 - A call for expressions of interest will be included in the Weekly Bulletin
 - JAPC will appoint a member
 - The Executive Board appointed Carlton Osakwe to serve as the additional member from the Executive (approved by consensus)
 4. MRFA office operations: update (Staff recused)
Follow-up on staff performance matters were discussed. The MRFA office is operating in an effective manner and the contributions of our staff team are noted and are appreciated.

Next Meeting: February 21, 2020 3:00 to 5:00 p.m.

Adjournment: The meeting was adjourned at 4:45pm

Communications Officer, MRFA

Date of approval