



**Mount Royal Faculty Association  
Executive Board Meeting Minutes  
January 24, 2020 3:00 – 5:00 p.m.**

**Members Present:**

Anupam Das  
Brenda Lang  
Carlton Osakwe  
Frank Cotae

Heather McLellan  
Megan Lalonde  
Melanie Peacock  
Rafik Kurji  
Richard Erlendson (until 4:30)

**Approval of Agenda** – Approved (Moved: Melanie Peacock, and Seconded: Brenda Lang)  
Added: Business Arising #3 Next MRFA Exec Meeting

**Approval of Minutes from January 11, 2020 MRFA Executive Board meeting** – Approved  
(Moved: Richard Erlendson, and Seconded: Carlton Osakwe)

**Business Arising:**

1. Goals Matrix  
Motion THAT the Executive Board approve the 2019-2020 MRFA Executive Board Goals Tracking Sheet as presented.  
Moved: Anupam Das, and Seconded: Frank Cotae  
Vote - Carried Unanimously
2. FEC Proposed Sessions  
Motion THAT the Executive Board approve the Faculty Evaluation Committee's proposal to host three sessions on Student Evaluations of Instruction.  
Moved: Melanie Peacock, and Seconded: Megan Lalonde  
Discussion  
Vote – Carried Unanimously
3. MRFA Regular Meeting January 31, 2019 - Designation Issues & Presentation  
Members will be informed of the preference to be under the labour code as a certified trade union as it enables the MRFA to bring in other employee groups and to continue to represent members who may be parsed out of the Association through designation.
4. Approval of TV purchase  
Motion THAT the Executive Board authorize spending, up to \$1,500, plus GST, on a 55" TV, minimum, and a wall mount: purchase decision to be made by Feb 7, 2020.  
Moved: Melanie Peacock, and Seconded: Brenda Lang  
Discussion: Management and use of TV referred to Bylaws and Governance  
Vote – Carried Unanimously
5. Next Executive Board Meeting  
The February meeting has been rescheduled to January 31, 3:00 – 5:00

**In Camera Session:**

1. Negotiations Report - Vice-President, Negotiations
2. Policy Consultation
3. Grievance Report  
Motion THAT the Executive Board advance the grievance to Step 5 related to case number 19-Grievance-00107. (Heather McLellan recused)  
Moved: Brenda Lang, and Seconded: Richard Erlendson  
Vote – Motion Rejected, 1 abstention  
  
Motion THAT the Executive Board initiate a grievance at Step 2 related to case number 20-Grievance-00155, 00156 and 00157. (Brenda Lang recused)  
Moved: Richard Erlendson, and Seconded: Anupam Das  
Vote – Carried Unanimously

#### 4. President's Report

##### Officer's Reports

1. Communications Officer's Report – Brenda Lang
  - a) MRFA Brand and Logo Update  
Following a meeting with AnneMarie Dorland, a faculty member in Marketing, it became clear that the MRFA brand does not need improvement whereas the Logo is outdated and should be redesigned. The Communications Committee will move forward on this initiative, likely with student involvement through the Information Design Students' Society, with expected completion in 2020 – 2021. The purchase of branded merchandise should be deferred until the new logo is approved.
  - b) MRFA Private Facebook page  
Communications Committee members are monitoring the page: the tone has changed and it seems to be working well.
2. Advocacy Officer's Report – Frank Cotae  
The MRU Coalition's petition has gone live, the Advocacy Committee is gathering profiles from faculty and students, myths and realities of PSE will be tweeted during Advocacy Week, the job post for students to create social media videos will be proceeding shortly, and the amended Advocacy Goals have been recommended for Executive Board approval. Moving forward, the committee needs consider what else it can do to support members in advocacy initiatives.
3. President's Report
  - a. CAFA  
The CAFA awards are coming out soon, and CAFA has organized meetings with politicians which Melanie will be attending. An appropriate media response will be prepared following the meeting with MLAs: there may be an MRFA media release and a CAFA release.
  - b. CAUT Presidents' Forum

##### New Business

1. Approval of Advocacy Goals for Recommendation to the Membership  
Motion THAT the Executive Board approve the Advocacy Goals as amended for recommendation to the membership at the January 31, 2020 Regular Meeting.  
Moved: Melanie Peacock, and Seconded: Frank Cotae  
Vote – Carried Unanimously
2. Policies, Bylaws and Committee Charters
  - a. Elections - There will be no bylaw change here: members will still be permitted to participate in the Candidates Forum by phone at the AGM if necessary.
  - b. Proposed changes re: MRFA Awards Committee - Approved
  - c. Guest Access to the Faculty Centre - Approved as amended
  - d. Faculty Centre Management Committee  
Rafik expressed concern about the decision to dissolve this committee given the important role it has in the management of the Faculty Centre and the Association's internal controls. This decision will be reconsidered at the January 31 Executive Board meeting.
3. Appointment of MRFA OH&S Representative & approval of training expenses – Deferred
4. Staff PD Funding Approval Request – D. Antson – Deferred

**Adjournment:** The meeting was adjourned at 5:15pm

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Communications Officer, MRFA

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Date of approval