



**Mount Royal Faculty Association
Executive Board Meeting
November 26, 2019
MINUTES**

Call to order: An Executive Board meeting of the MRFA was held at Mount Royal University, Calgary, Alberta on November 26, 2019. The meeting convened at 2:00 p.m., President Melanie Peacock presiding.

Members Present

Melanie Peacock, Chair
Anupam Das
Richard Erlendson
Megan Lalonde
Brenda Lang

Heather McLellan
Carlton Osakwe

Members Absent with Regrets

Frank Cotae
Rafik Kurji

Approval of Agenda

Motion was made by Melanie Peacock to approve the November 26, 2019 Agenda as presented with additional item.

Moved: Melanie Peacock
Seconded: Megan Lalonde
Discussion
Motion carried

Approval of Minutes

Motion was made by Melanie Peacock to approve the November 14, 2019 Minutes with minor change as presented.

Moved: Melanie Peacock
Seconded: Richard Erlendson
Motion carried

Unfinished Business:

1. MRFA office operations: staff recused
2. MRFA merchandise – In order to promote the Association to guests and to encourage member engagement, the MRFA should have branded merchandise.

Motion that Irene will research the cost of merchandise such as hoodies and coffee mugs to bring forward to Executive for discussion.

Moved: Melanie Peacock
Seconded: Anupam Das
Discussion
Motion carried

3. UNBCFA: UNBCFA sent a letter thanking the MRFA for the generous support during their recent strike. Thanks go to Anupam Das for participating as a flying picket last weekend and to Megan Lalonde for doing so this coming weekend. Discussion took place about the MRFA making another donation, and Anupam provided an update as to how humbling it is to be part of the support in a picket line.

Motion THAT the Executive Board approve another \$1,000 donation from the MRFA to the UNBCFA strike, which Megan Lalonde may deliver in person.

Moved: Melanie Peacock

Seconded: Richard Erlendson

Motion carried

4. November 27, 2019 MRFA Regular Meeting – the Regular Meeting agenda has been posted on the MRFA website. Comment cards will be at the meeting.
5. A PEC Meeting took place on November 26, 2019 from 9:00 a.m. – 10:00 a.m. The Executive Board shared feedback about this meeting. Executive Members were thanked for representing the MRFA by their attendance at this meeting.
6. MRFA Proposal to Annual Retreat – The Spring Retreat is at the end of April 2020 and proposals are due January 7, 2020. The Executive Board discussed whether to submit a proposal for the Retreat and agreed that Melanie and Derrick will submit a proposal on behalf of the Executive Board.

In Camera Session

Negotiations Report and Grievance Report

Out of Camera

New Business

1. President's Report
 - i) CAFA meeting on November 22, 2019 – Melanie Peacock, Derrick Antson and Frank Cotae were in attendance. The Executive Board was provided an update of this meeting, which will be presented to the Members at the Regular Meeting on November 27, 2019.
 - ii) Winter/Spring meetings for the Executive Board have been scheduled.
 - iii) The presidents of the MRFA, MRSA, and SAMRU met to discuss joint interests resulting from the budget announcement. They discussed holding an event to highlight these joint interests and demonstrate solidarity, as well as the possibility of developing a template for members of each association to use to correspond with MLAs about the impacts of the funding cuts to PSE.

In Camera

Discussion

Out of Camera

2. Proposed changes to Bylaws and Policies and Procedures: The tracked changes were presented and reviewed by the Executive Committee.

Motion THAT the Executive Board accept the proposed Bylaws changes for the Members Emeriti article.

Moved: Melanie Peacock

Seconded: Brenda Lang

Motion carried

Megan Lalonde recused

Motion THAT the Executive Board accept the proposed Bylaws changes for the Member at Large and Professional Standards and Ethics Committee articles.

Moved: Melanie Peacock

Seconded: Carlton Osakwe

Motion carried

Motion THAT the Executive Board approve the proposed wording to change the MRFA Distinguished Service Award Policy within the Policies and Procedures.

Moved: Melanie Peacock

Seconded: Brenda Lang

Motion carried

Motion THAT the Executive Board approve the proposed wording to change the Policy Against Abusive Conduct within the Policies and Procedures.

Moved: Melanie Peacock

Seconded: Carlton Osakwe

Discussion

Motion carried

3. Planning for January 11, 2020 MRFA Executive Annual Strategic Retreat - Deferred
4. Grant Committee meeting minutes from October 4, 2019. Discussion of the deadlines for the Contract Service Honorarium took place after the October 4, 2019 Grants Committee meeting and therefore there were no concerns.
5. Appointment of Alternate MRFA Representative to Sabbatical
The Executive Board discussed the Expressions of Interest put forward for the position as an alternate to serve as the MRFA's Representative to the Sabbatical Leave Committee via email on November 22, 2019. Melanie Peacock was recused from this discussion. A member was appointed to the role.

For Information

The Executive Board was provided with a copy of the Grants Committee meeting minutes from October 4, 2019.

Next Meeting: December 11, 2019 – 10:00 a.m. to 12:00 p.m. in Room 1

Meeting Adjourned at 4:00 p.m.

Communications Officer, MRFA

Date