



**Mount Royal Faculty Association
Minutes of the Executive Board Meeting
April 12, 2019**

Call to Order: An Executive Board meeting of the MRFA was held in the Mount Royal University, Calgary, Alberta on April 12, 2019. The meeting convened at 9:00 a.m., in the Faculty Centre, Room 1. President, Melanie Peacock, presiding.

Attendees:

Allison MacKenzie
Brady Killough
Brenda Lang
Guy Osbrecht
Lee Easton

Megan Lalonde (arrived at 10am)
Melanie Peacock
Michael Truscello
Rafik Kurji

Absent:

David Clemis

Approval of Agenda

Moved: Brenda Lang and Seconded: Allison MacKenzie
Vote: Carried Unanimously.

Approval of Minutes

Motion THAT the minutes from the March 22, 2019 MRFA Executive meeting be taken as read.
Moved: Melanie Peacock and Seconded: Brenda Lang

Spring Dinner for MRFA Executive Board and Staff

Discussion took place to hold this dinner as an informal event at the Faculty Centre.

Motion THAT the Executive Board hold their Annual Executive Board and MRFA staff dinner at the Faculty Centre and order in food.

Moved: Melanie Peacock and Seconded: Michael Truscello
In Favour: 4
Opposed: 4
Motion: Failed

Discussion that it is preferred to go have this event off-campus.

Motion THAT the Executive Board and MRFA staff team go out to a restaurant for their Annual dinner.

Motion: Allison MacKenzie and Seconded: Rafik Kurji

Discussion: The Executive Board Members are to email JJ their suggested restaurant so that we can do a poll to select the desired restaurant. The date is set for May 27th

In Favour: 6
Opposed: 2
Motion: Carried

Unfinished Business:

Draft amendments to the MRFA Bylaws were reviewed. These will be presented to the membership for final approval at the AGM on May 10, 2019.

In the Fall 2019 it will be recommended, to the Bylaws and Governance Committee, that the entire Bylaws be reviewed by the MRFA's legal counsel.

In camera reports:

Treasurer's Report. -Rafik reviewed the year end financials as of/for March 31, 2019. The 2019/2020 budget was reviewed as well.

Motion THAT the March 31, 2019 financial statement and the 2019/2020 budget, as discussed, be presented to members at the 2019 AGM for approval.

Moved: Melanie Peacock and Seconded: Brady Killough
Vote: Carried Unanimously

Grievance Report (Vice-President, Policy and Senior Grievance Officer)

Motion THAT the Executive Board send a letter with regards to the clarification of Academic Freedom to MRU Management and send a copy to the MRFA Members.

Moved: Melanie Peacock and Seconded: Brenda Lang
Vote: Carried Unanimously

Out of Camera:

Business Arising:

1. The agenda for the next MRFA Executive meeting (April 25th) was confirmed.
 - o Communications – Exec Members still want to have the discussion with regards to Advocacy and Communications. Sinc McRae is available. David Clemis to communicate with Sinc MacRae and ensure that Sinc is an invited guest to the next Executive meeting.
2. Member Census: Response Rate was just over 40%. Data currently being analyzed and further information will be shared at next MRFA Executive meeting on April 25th.
 - o Copy of full Census and copy of the Census broken out by Full Time and Contract
 - o Concerns that the Clinicals, not on Campus are remote and did not respond to the Census. Strategy in place from Fall Retreat, to bring up at Exec Fall 2019 Retreat to reach out to Clinicals.
3. Debrief of April 5, 2019 Regular Meeting: Meeting went well. No comments.
4. Voting and Planning for AGM: May 10, 2019:
 - o Given that it is Megan's first year and that she is teaching, decided to have Allison act as CRO.

Motion THAT pre-voting occur, by paper ballot between 9am and 5pm, on May 2 and 3, 2019 via in the Faculty Centre.

Moved: Melanie Peacock and Seconded: Brenda Lang
Vote: Carried Unanimously

Reminder: Annual Reports are due to Irene by April 18th. AGM package has to go out on April 26th.

5. Upcoming MRFA Elections:

Discussion: Encourage members to vote and think about working with nomination committee to encourage people to run for vacant positions.

Committee Affair: April 26, 12 to 2pm. Members are encouraged to attend.

6. Docherty Farewell - Melanie to speak for 2 to 3 minutes at the Farwell to thank David on behalf of the MRFA.

Motion THAT the MRFA **not** purchase a farewell gift for David and Kris Docherty.

Moved: Melanie Peacock and Seconded by: Allison MacKenzie

In Favour: 5

Opposed: 4

Motion: Failed

Motion THAT the MRFA purchase flowers to be presented to Kris Docherty at the April 16th farewell event.

Moved: Melanie Peacock and Seconded: Michael Truscello

In Favour: 5

Opposed: 3

Motion: Carried.

7. MRFA Exec members attending Spring 2019 convocation:

June 5th: Melanie Peacock

June 6th (a.m.): Allison MacKenzie

June 6th (p.m.): Rafik Kurji

June 7th (a.m.) Allison MacKenzie

June 7th (p.m.) Rafik Kurji

8. Post-Ratification Work Outstanding: Appointments to Committees, etc.

- o Brady and Lee have been appointed to the workload averaging committee as per the conditions and terms outlined in the MOU.

9. MRU Benefits Committee:

Guy advised that this group recently met and informed the Executive Board of some proposed changes. These proposed changes should be discussed with Negotiations in the Fall and it should be noted to take the Collective Agreement into consideration. Guy will continue to keep the Executive Board informed.

10. MRFA card similar to a union membership – Brenda Lang - Deferred

11. Quote and Executive Board Decision re: Digital Clickers – Deferred until Fall 2019.

12. Budget E-mail from Annalise Van Ham – Allison wanted to have a discussion around “budget cuts” Across the board a 1.2% cut across 2 years is concerning with the increased class size.

- o MRFA to keep a close watch and see what happens after the Provincial election. Important to monitor ongoing budgetary issues and requests/cuts.

13. Role and Mandates Policy Framework for Alberta's Adult Learning System: Brady (Previously e-mailed to each member of Exec. Please bring your own hard copy if you wish.)
 - o What is expected of categories of different institutions? Summary of policy directions. Addressing Post-Secondary Education. What was worth mentioning was Scholarships. Does not say we are excluded from discovery research. Chart shows details of summary under programming that we can offer and cannot offer.
14. BBQ Signup – May 23rd, 11am to 1pm. We need help with setting up and taking down. Derrick, Irene, JJ, Melanie, Brenda, and Brady to set up at 9am. Megan and Rafik to also help out. If any other members of Exec can help out they are encouraged to do so.

In Camera Session: Part 2

Negotiations Report (Vice-President, Negotiations)
President's Report

Continued: Unfinished Business

1. Commissioning a History of the MRFA (to be distributed or deferred) – Lee to Report
 - o Commissioning a History of the MRFA suggested that a proposal be brought to the Board. Discussion as to whether or not we could turn this into a student project. Someone would need to direct this.
 - o In August, the Exec Board will choose one portfolio within the Board to take on and lead this project.
 - o Project could result in an online timeline to capture the MRFA's history and key/critical points that have contributed to our strength and operations as a union.
 - o

New Business

Officers' Reports (20 minutes)

President's Report

Academic Liaison Officer's Report

1. ULG Session on Universal Design
 - o Universal Design which is basically about setting up your curriculum so that all students are able to manage it and to ensure that different disabilities are accounted for.
 - o This includes for example: make quizzes open/ended or extend the time, in a Universal Design you read every word out on your slide, then you describe the photo so that a visually impaired student can see what it is.
 - o This is helpful for students who are doubly impaired.
 - o More work at the front end but less work for faculty once you have made the conversion to Universal Design.
 - o Members are encouraged to attend a presentation on Universal Design.
 - o The idea is so that students do not need to disclose that they are impaired.

Executive Board Goals Update(s)

- 2018-2019 Goals Update – Exec Board to use this for the Annual Report. This is to be presented to the new Executive Board Members.

For Information

The Executive Board was provided with copies of the Minutes for the Regular Meeting (Draft – April 5, 2019), the Communications Committee (April 5, 2019) and the Social Events Committee (April 5, 2019).

Motion THAT the meeting be adjourned:
Moved by Brenda Lang and Seconded by Allison MacKenzie

Meeting Adjourned at 12:30 p.m.

Communications Officer, MRFA

Date of Approval