



**Minutes of the Mount Royal Faculty Association**  
**Meeting date: October 5, 2018**

**Call to order:** An Executive Board meeting of the MRFA was held in Mount Royal University, Calgary, Alberta on October 5, 2018. The meeting convened at 11:30am, Vice-President Policy and Senior Grievance Officer, Brady Killough, presiding.

**Members Present**

Allison Mackenzie  
Brady Killough  
Brenda Lang  
Guy Obrecht  
Jennifer Solinas  
Marc Schroeder

Michael Truscello  
Rafik Kurji

**Absent with Regrets:**

David Clemis  
Lee Easton  
Melanie Peacock

**Approval of Agenda** – Approved

Added: New Business 7 – GFC Budget and Finances Advisory Committee  
Added to the October 17 agenda: MRU Demographics

**Approval of Minutes**

Motion was made by Brady Killough to approve the minutes of the September 21 and September 29, 2018 Executive Board meetings. Motion Carried.

**Unfinished Business**

1. Appointments

a. Academic Liaison Committee

Motion THAT the Executive Board appoint Ashok Krishnamurthy to the Academic Liaison Committee with a term ending June 14, 2019.

Moved: Brenda Lang

Seconded: Allison Mackenzie

Vote – Carried Unanimously

b. Nominations Committee – Deferred to January by-election

**Business Arising**

1. Follow-up required from MRFA Executive Board Retreat

a. Executive Board Retreat Notes

The notes were reviewed and required follow-up, beyond that which was included in the Executive Board Goals, was identified:

- Executive Board members to sign up for coffee meetings with new faculty in the Team Drive: talking points will be distributed next week.
- Melanie to submit question to GFC regarding curriculum design and indigenization.
- With input from the Executive Board and Communications Committee, the Bylaws and Governance Committee will consider possible amendments to Communications Committee bylaws.

b. Executive Board Goals

Members of the Executive Board will review this document and send comments to Chantelle by October 12. Changes will be incorporated and the goals document will be approved at the October 17 meeting.

c. Diversity, Equity and Inclusion Workshop: Focus, Time and Dates

Chantelle will make arrangements for D.A. Dirks to host this training session. As an Association, we want to focus on ensuring that our internal association processes are equitable; to this end, members involved in Association business need to be more knowledgeable about the related issues.

2. Administrative Assistant Hiring Approval  
Motion THAT the MRFA Executive Board approve the hiring of Jocelynn Joanne Fenez for the permanent part time Administrative Assistant position effective October 15, 2018 (Monday to Friday 12:00 – 5:00pm).  
Moved: Guy Obrecht  
Seconded: Rafik Kurji  
Discussion  
Vote – Carried Unanimously

### **New Business**

1. Expense Approval – PDC Request  
Motion THAT the MRFA Executive Board approve the expense authorization request from the Professional Development Committee; that, those who facilitate the retreat receive complimentary registration and that the two members who go to the location the night before have that night's accommodations paid by the Association.  
Moved: Brenda Lang  
Seconded: Guy Obrecht  
Discussion:
  - All costs are to come out of the PDC budget.
  - This is a reduction to the prior level of reimbursement providedVote – Carried Unanimously
2. Debrief from Regular Meeting and Review of draft minutes
  - a. Review of Draft Minutes  
The minutes were reviewed and approved for posting by the Executive Board.
  - b. Member Input  
Members have indicated concerns about changes in the presentation of information at the Regular Meeting. The Executive Board expressed its support for the way the meeting proceeded and indicated that such concerns are common in a transitional period.
  - c. Follow-up on Scheduling Exceptions Concerns  
Members present at the meeting indicated that scheduling exceptions were not permitted in Nursing and Midwifery. Melanie since followed up on this and determined that there were scheduling exceptions allowed. Melanie will follow up on this further as appropriate.
3. Agenda for October Regular Meeting
  - a. Timing  
The meeting time was confirmed for 12:00 – 1:30pm.
  - b. Discussion Topic – 1245 – 130  
The topic was discussed and revised to have appropriate speakers and to better encourage an open dialogue on the related issues.
4. Lancaster Labour Arbitration and Policy Conference Approval and Attendance  
Motion THAT the MRFA Executive Board approve registering one person for the Lancaster Labour Arbitration and Policy Conference. Once the Labour Relations Officer is hired, the Executive will consider transferring the Vice-President Policy and Senior Grievance Officer's registration to the Labour Relations Officer.  
Moved: Jennifer Solinas  
Seconded: Allison Mackenzie  
Discussion  
Vote – Carried Unanimously
5. Attendance at Alex Usher Presentation to ULG  
Brady Killough will attend.



6. Chairs Assembly Meeting – October 22, 9:10am – 9:30am  
Bready Killough will attend and will meet with Melanie in advance.
7. GFC Budget and Finance Committee  
The Association has an interest in ensuring that this committee is effective; so, members of the Executive Board will encourage Councillors to submit their expressions of interest by the October 15 deadline. Brenda and Marc will discuss the representation of contract faculty on this committee.

**In Camera Session**

Grievance Report (Vice-President, Policy and Senior Grievance Officer)  
President's Report

**Officers' Reports**

Treasurer's Report

1. CAUT Data on University and College Financial Reports  
Looking at comparative data from the 2016-2017 academic year there are several areas where comparable institutions in Alberta have revenues and expenses similar to that of MRU. However, there are some striking contrasts. At MRU 54% of revenues came from grants and 29% came from student fees; whereas, 73% of UofL's revenues are from grants and only 13% is from student fees and AU received 68% from grants and 19% from student fees. Marc will follow up with CAUT on the basis of these data comparisons.

**Adjournment:** The meeting was adjourned at 1:20pm.

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Communications Officer, MRFA

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Date of approval