



Minutes of the Mount Royal Faculty Association
Meeting date: June 12, 2018

Call to order: An Executive Board meeting of the MRFA was held in Mount Royal University, Calgary, Alberta on June 12, 2018. The meeting convened at 9:30am, President, Marc Schroeder, presiding.

Members Present

Allison Mackenzie
Brenda Lang
Jennifer Solinas (recused till 10:00am)
Lee Easton
Marc Schroeder
Michael Truscello
Sabrina Reed

Shiraz Kurji

Guests:

Brady Killough
Melanie Peacock
Rafik Kurji

Absent with Regrets:

David Clemis
Guy Obrecht

Order of the Day – 9:30am

In Camera

1. Business Arising: Update on Actions Pursuant to May 24, 2018 Meeting of the Executive Board
Following an update on recent communications, the Executive Board reviewed and approved the letter to be sent to the former member.

Approval of Agenda – approved

Approval of Minutes

Motion was made by Marc Schroeder to approve the minutes of the June 5, 2018 Executive Board meeting. Motion Carried.

Business Arising

Marc will send Lee the PD expense claim form feedback

New Business

1. Approval: Policies and Procedures Manual Amendments
Motion THAT the Executive Board approve the Policies and Procedures Manual as presented and amended.
Moved: Michael Truscello
Seconded: Brenda Lang
Vote – Carried Unanimously
2. Expense Approvals:
 - a. \$5,502 from Building Fund for New Fridge
Motion THAT the Executive Board approve the purchase of a fridge from Chinook Refrigeration at the quoted price of \$5,502, paid from the building fund, to be installed over the summer.
Moved: Shiraz Kurji
Seconded: Jennifer Solinas
Discussion
Vote – Carried Unanimously
 - b. Fall Events: WACCs, October 4, 4:00-6:00pm and Grading Sessions, December 6 & 19, 9:00am-6:00pm
Motion THAT the Executive Board approve up to \$400 in total for the three events: the Wine and Cheese Contract Social and the Grading Sessions.
Moved: Lee Easton
Seconded: Jennifer Solinas
Discussion
Vote – Carried Unanimously

3. Discussion: Professional Officer Staff Position
 - a. Initial Draft Job Description
Marc will develop a draft job description and the Search Committee will be tasked with finalizing it for Executive Board approval.
 - b. Ad hoc Search Committee Charter
Marc will draft a charter for the Executive Board to consider at its first meeting in August.
4. Report: Job Action Preparedness Committee
 - a. Draft Plan In Progress
The Executive board reviewed the draft plan and provided comment on additional considerations which should be incorporated, including more detail around work to rule, communications, and relations with other Associations. Motion THAT the Executive Board express its appreciation for the work done by the members of the Job Action Preparedness Committee.
Moved: Lee Easton
Seconded: Allison Mackenzie
Vote – Carried Unanimously

In Camera Session

Grievance Report (Vice-President Policy and Senior Grievance Officer)

Motion THAT the Association initiate the grievance at Step 2.

Moved: Allison Mackenzie

Seconded: Sabrina Reed

Discussion

To address issues moving forward the Association will support the member and refer the related concerns as appropriate:

- forms members are expected to complete should reference applicable sections of approved institutional documents;
- the Academic Standards Committee will be directed to establish process and policy around the circumstances in which predatory publications will be investigated: there needs to be a consistent process to ensure there is no potential bias; and
- The committee involved in this issue should undertake anti-bias education training annually.

Vote – Not Carried

Point of Privilege – Lee Easton

The Executive Board expressed its appreciation and formally acknowledged Marc Schroeder's hard work and integrity in filling the role as President for the past four years. The Executive thanked Marc for his dedicated service.

Officers' Reports

President's Report

1. Presidential Transition
Melanie and Marc have been meeting and preparing for the transition. Marc will be available for support as needed in the Fall.
2. Update: MRU AVP HR Search
This is moving forward as reported at the June 5 meeting.
3. Government Consultation on New Joint Governance Framework for Public Sector Pension Plans
The government has launched a consultation process and has solicited input from the MRFA. Marc will find out what the deadline is and ensure that the questionnaire be sent to Melanie.

4. Other

- The New Activists Workshop will be included in the fall weekly newsletters
- The Executive Board will continue to meet with PEC each semester moving forward and Melanie and Brady will continue to meet with senior administrators on a regular basis. Though likely to be declined, the MRFA Executive Board will continue to invite members of the senior administration to meetings as appropriate.
- No information has been provided on the planned allocation of the funds resulting from recent budget cuts.

Advocacy Officer's Report

1. Dates for 2018-2019

- a. Fair Employment Week, October 22-26
- b. Province-Wide Rally, October 24
- c. Advocacy Week, January 28 – February 1, 2019

Dates have been confirmed and included in the Weekly Newsletter.

2. October Rally: Call to Action to be Informed about Party Platforms and Systemic Issues of Precarious Employment and Public Services Funding

This rally is an attempt to get all PSE Associations in Alberta and other private sector unions together to advocate for common interests around precarious employment.

Michael will draft an invitation for the Executive Board to review, and the invitation will be sent by Melanie.

The Executive Board expressed its appreciation for Sabrina's her hard work as the VP Policy and Senior Grievance Officer and to Shiraz for all of his work over the years.

Adjournment: The meeting was adjourned at 12:45pm.

Communications Officer, MRFA

Date of approval