



**Minutes of the Mount Royal Faculty Association**  
**Meeting date: January 12, 2018**

**Call to order:** An Executive Board meeting of the MRFA was held in Mount Royal University, Calgary, Alberta on January 12, 2017. The meeting convened at 11:30am, President, Marc Schroeder, presiding.

**Members Present**

Brenda Lang  
David Clemis (at 1:00)  
Guy Obrecht (at 1:00)  
Jennifer Solinas  
Lee Easton

Marc Schroeder  
Michael Truscello  
Sabrina Reed  
Shiraz Kurji (until 1:15)

**Absent with Regrets**

Allison Mackenzie

**Approval of Agenda**

Added to Vice-president Policy and Senior Grievance Officer's Report, Presidential Search Policy

**Approval of Minutes**

Motion was made by Marc Schroeder to approve the minutes of the December 15, 2017 Executive Board meeting. Motion Carried.

**Business Arising**

1. Appointments Made to the Collective Bargaining Advisory Committee  
Motion THAT the Executive Board appoint Jordan Crate-Serhal to the Collective Bargaining Advisory Committee.  
Moved: Sabrina Reed  
Seconded: Jennifer Solinas  
Vote – Carried Unanimously
2. Nomination of Interim Trustee to the CAUT Defence Fund Board of Trustees  
Motion THAT the Executive Board appoint Karen Manarin as an interim MRFA trustee on the CAUT defense fund.  
Moved: Shiraz Kurji  
Seconded: Jennifer Solinas  
Discussion  
Vote – Carried Unanimously
3. Provincial Event on PSE Labour Relations and Common Issues: Saturday, February 3  
In coordination with the University of Lethbridge Faculty Association and CAFA, the MRFA will organize an event on either February 3 or March 2/3 to which representatives of all other Faculty Associations at publicly funded institutions will be invited and at which both Bill Johnson and the director of the essential services commission will speak. The event will be held in, and live streamed from, Moot Court with lunch in the Knuckle, and a Reception in the Faculty Centre.

**Unfinished Business**

1. Discussion: Executive Board Attendance at Meetings with Administrator Candidates – Communication and Process Improvements  
Deferred

**New Business**

1. January Regular Meeting Agenda  
The agenda was revised and will be finalized and posted by January 24.
2. Advocacy Committee Vacancy  
The Executive Board will make the appointment based on expressions of interest received in response to a notice in the Weekly Newsletter.

3. Joint Health and Safety Committee  
The creation of this committee, with an MRFA representative on it, was one of the resolutions of the 2016-2017 OH&S grievances. Marc will inquire with members involved these grievances to see if they are interested in serving as an MRFA representative on the Joint Health and Safety Committee.
4. University of Lethbridge Faculty Association Complaint to the ALRB  
The University of Lethbridge Faculty Association is submitting a complaint to the Alberta Labour Relations Board regarding the UofL's refusal to negotiate the full time and part time handbooks, both constituting the Collective Agreement at UofL, at the same time. The MRFA has an interest here in the precedent this would set and Marc will inquire into the possibility of intervener status. Due to time constraints, expense approval will be considered by the Executive Board over email.
5. Draft MRU Research and Scholarship Strategic Plan  
ORSCE consultation sessions will be announced in the Weekly Newsletter and the MRFA will submit a response to the draft plan.

### **In Camera Session**

Grievance Report (Vice-President, Policy and Senior Grievance Officer)

Motion THAT the Executive Board approve moving the recreation access grievance to Step 4

Moved: Lee Easton

Seconded: Jennifer Solinas

Vote – Carried Unanimously

Negotiations Reports (Vice-President, Negotiations Report)

President's Report

### **Officers' Reports**

President's Report

1. Updates:
  - a. Faculty Annual Reporting System  
Michael Quinn and Jim Zimmer have been informed that a move to a new system is a change which would require the agreement of the Association. This is a significant enough change that it would need to be brought forward in bargaining.
  - b. Member Concern Regarding List A  
List A funds are being matched by ORSCE causing the fund to be prioritized for research. Marc will provide the relevant information to Lee who will follow as appropriate.
  - c. Ad hoc Labour Code Transition Steering Committee  
The committee's recommendations will be available for the next Executive Board meeting.
  - d. Bylaws and Governance Committee  
The committee will submit recommended changes to the Association's key documents to the Executive Board in March.
  - e. MRU Administrative Searches: Dean of Arts; University Librarian; AVP HR  
The Dean of Arts and University Librarian positions were posted before the holiday break and interview dates have all been scheduled and applications are still being accepted. For the AVP Human Resources, the search committee's second meeting will be to shortlist and prepare for interviews.
2. Faculty Centre Management Committee December 6 Meeting  
FCMC meeting minutes provided for information.

3. MRU Resource Planning Task Force Recommendations Response  
Deferred
4. Written Question to GFC  
For Information
5. Addresses to MRU Board of Governors  
For Information
6. Presidents' Discussion Series on Use of Search Firms: Wed. February 7, 1:00-2:30  
Members of the Executive Board will consider potential panelists and send suggestions to Marc.

Vice-President, Policy and Senior Grievance Officer's Report

1. Policy Consultation Update – Emergency Response Policy  
Sabrina reviewed a new Emergency Response Policy, proposed revisions to the Admission Policy related to the University Entrance Option, and proposed revisions to the Program Definitions Policy resulting from the proposed changes to the Admission Policy. The second two policies are academic and concerns related to these should be brought to GFC. In relation to the new Emergency Response Policy, a key MRFA concern is the need to have more direct education of faculty while acknowledging that faculty are not qualified first responders. Also, comment will be made on the differing expectations of Chairs and their training etc.
2. Senior Grievance Officer's Workshop Report  
Written report submitted and taken as information.
3. Draft Presidential Selection Policy  
They have removed the MRFA representative from the President's search committee. This will be discussed at the next Executive Board Meeting.

Communications Officer's Report

1. Website Update
2. Department Communicator Attendance at November Regular Meeting Update  
Deferred

Treasurer's Report

1. Budget and Account Balance Updates  
Deferred

Advocacy Officer's Report

1. Plans for Advocacy Week  
Deferred

**Adjournment:** The meeting was adjourned at 2:15pm.

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Communications Officer, MRFA

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Date of approval