



Minutes of the Mount Royal Faculty Association
Meeting date: September 8, 2017

Call to order: An Executive Board meeting of the MRFA was held in Mount Royal University, Calgary, Alberta on September 8, 2017. The meeting convened at 9:00am, President, Marc Schroeder, presiding.

Members Present:

Sabrina Reed
Marc Schroeder
Lee Easton
Brenda Lang
Guy Obrecht

Allison Mackenzie
Michael Truscello
Jenn Solinas
Shiraz Kurji (at 10:00am)
Absent with Regrets:
David Clemis

Approval of Agenda - Approved

Approval of Minutes

Motion was made by Marc Schroeder to approve the minutes of the August 22, 2017 Executive Board meeting. Motion Carried.

Business Arising

1. Draft MRFA Response to the Joint Diversity and Equity Committee Report
Motion THAT the Executive Board approve the submission of the MRFA response to the Joint Diversity and Equity interim report.
Moved: Brenda Lang
Seconded: Allison Mackenzie
Vote – Carried Unanimously
2. Update on Communication Regarding Annual Report Deadline
The Provost communicated to the Deans an expectation of one day's leniency in Annual Report submissions. The brief extension was provided to assist members while not causing complications with other deadlines in the Collective Agreement.
3. Resource Planning Task Force
 - a. Update on the Work of the RPTF Sent after the President's Fall Address
The August 25 update on the work of the RPTF did not sufficiently describe the progress to date, but it did indicate that there would be information sessions in the fall. However, the dates for the information sessions have not been announced. Marc will request the information session dates be announced and that a BAC meeting be scheduled to consider the progress of the RPTF.
 - b. Draft MRFA Response to RPTF Interim Update on MRFA Recommendations
The draft response is not yet available.
4. Preparation for the Regular and Special Meetings, September 29, 11:30-2:00
 - a. Regular Meeting Agenda
The revised draft agenda will be approved at the next Executive Board meeting.
 - b. Update on Special Meeting Preparations
A communications plan was developed and is being implemented. Marc is preparing a presentation which will be made available in advance of the meeting.
 - c. Information Session Dates
Six information sessions have been scheduled to ensure members are able to



attend to have their concerns addressed in advance of the meeting. Several members of the Executive Board will be present at each session.

Unfinished Business

1. Executive Board Retreat Planning
Potential topics were discussed: the agenda will be finalized by September 13.
2. Appointments
 - a. Bylaws and Governance Committee – Two Executive Board Members
Motion THAT the Executive Board appoint Michael Truscello and David Clemis subject to David’s availability.
Moved: Marc Schroeder
Seconded: Shiraz Kurji
Vote – Carried Unanimously
 - b. Faculty Centre Management Committee – One Executive Board Member
Motion THAT the Executive Board appoint Jenn Solinas to the Faculty Centre Management Committee
Moved: Lee Easton
Seconded: Guy Obrecht
Vote – Carried Unanimously
 - c. Benefits Committee – One Contract Member (Outgoing Contract Member: Guy Obrecht, Continuing Full-Time Member: Rafik Kurji)
Motion THAT the Executive Board appoint Guy Obrecht to the Benefits Committee.
Moved: Marc Schroeder
Seconded: Sabrina Reed
Vote – Carried Unanimously
 - d. Grievance Committee – Two Assistant Grievance Officers (1 year, 2 years)
Motion THAT the Executive Board appoint Todd Nickle for one year and Katija Westbrook for two years.
Moved: Sabrina Reed
Seconded: Shiraz Kurji
Vote – Carried Unanimously

New Business

1. Appointments
 - a. Academic Liaison Committee – Health, Community and Education (1 year)
This vacancy will be announced in the Newsletter.
 - b. MRFA Awards Committee Chair (Outgoing: Elaine Mullen)
This vacancy will be announced in the Newsletter.
 - c. Department Communicator – Counselling
Motion THAT the Executive Board appoint Sonya Flessati as Department Communicator for Counselling.
Moved: Brenda Lang
Seconded: Lee Easton
Vote – Carried Unanimously
2. CAUT New Activists Workshop (and Council Observer), November 23-26, Ottawa (att.)
A call for expressions of interest, with criteria and expectations, will be included in the Weekly Newsletter.

3. Faculty Centre Booking Request
Motion THAT the Executive Board approve the Faculty Centre booking request submitted by Joe Anderson on behalf of the History Students Society.
Moved: Allison Mackenzie
Seconded: Lee Easton
Discussion:
When communicating the approval of this request it will be noted that the Association will be reviewing its policy on this before next year.
Vote – Carried, 2 opposed

4. Membership Approvals
 - a. Social Membership – Lesley Brown
Motion THAT the Executive Board approve the Social membership request for Lesley Brown.
Moved: Lee Easton
Seconded: Allison Mackenzie
Discussion
Vote – Carried Unanimously

 - b. Associate Membership – Marc Lynch
This is a new hire in Student Learning Services
They can come to social and PD events
Moved: Allison
Seconded: Sabrina
Vote – Carried Unanimously

5. Statistics Canada Consultations on the UCASS Academic Staff Survey
 - a. Consultation Document, Response Due by September 14
Marc and Guy, with input from the Executive to be submitted by September 14, will respond to the survey by September 15.

 - b. Possible In-Person Consultations, September 20 (Calgary) or 21 (Edmonton)
Marc and another member of the Executive Board, preferably a contract member, will attend the in person consultation session if one is scheduled.

6. CAUT Dedicated Service Award
Deferred

7. MRFA File Management Structure, Conventions, and Access
The MRFA's new document hierarchy, filing conventions and access permissions have been established. Committees will be expected to work with office staff in ensuring that their documents are stored in the system.

In Camera Session

President's Report

Grievance Report (Vice-President, Policy and Senior Grievance Officer)

Negotiations Report (Vice-President, Negotiations)

Officers' Reports

President's Report

1. Long-Term Bargaining Goals
The updated bargaining goals matrix will be submitted to the Executive Board by the end of September.

2. Contract Faculty Orientation Sessions



Marc and Guy participated in these sessions which were very well attended.

3. Tenure Form 103
The issue with this form has been sorted out; however, anyone with concerns about this can inquire with Marc.
4. Update: Vice-President, Administrative Services Search Committee
The position was posted over the summer and the search committee will meet soon.
5. MRU Coalition Meeting with Minister of Advanced Education
The MRU Coalition had a very valuable meeting with Minister Schmidt on September 7 at which they discussed potential for government review of publicly funded post-secondary institution budgeting and financial reporting processes; the need for enhanced codification of students association authority and responsibilities with respect to its representational role in matters of students affairs; clear and consistent understanding of the government's mandate to public post-secondary institution Boards of Governors for collective bargaining with academic and non-academic staff associations; and, governance models, and the importance of strengthening academic governance at BASI universities.

Adjournment: The meeting was adjourned at 11:30am.

Communications Officer, MRFA

Date of approval