



Minutes of the Mount Royal Faculty Association
Meeting date: October 10, 2017

Call to order: An Executive Board meeting of the MRFA was held in Mount Royal University, Calgary, Alberta on October 10, 2017. The meeting convened at 9:00am, President, Marc Schroeder, presiding.

Members Present:

David Clemis
Marc Schroeder
Sabrina Reed
Shiraz Kurji
Jenn Solinas

Guy Obrecht
Allison Mackenzie
Brenda Lang

Absent with Regrets:

Michael Truscello
Lee Easton

Approval of Agenda

Added: Potential Step 2 Grievance Initiation added to In Camera Session

Approval of Minutes

Motion was made by Marc Schroeder to approve the minutes of the September 15 and September 29, 2017 Executive Board meetings. Motion Carried.

Business Arising

1. Appointments
 - a. Interpretation of the Collective Agreement
Motion THAT the MRFA Executive Board appoint Brady Killough to the Joint Committee on the Interpretation of the Collective Agreement.
Moved: Brenda Lang
Seconded: Allison Mackenzie
Vote – Carried Unanimously
 - b. Sabbatical Leave Committee – One Tenured Member – 3 Year Term (Outgoing: Sabrina Reed)
Marc will follow up with other former members of the Negotiating Committee.
2. Follow up on Policy Change
The policy on membership in the private Facebook group will be actioned.

Unfinished Business

1. Academic Liaison Committee Recommendation on GFC Mentors
The ALC has assigned GFC members to mentor two new GFC members.
2. CAUT Dedicated Service Award
Motion THAT the Executive Board submit the names of all members who have received and will receive the MRFA Distinguished Service Award to the CAUT Distinguished Service Awards.
Moved: Guy Obrecht
Seconded: Brenda Lang
Discussion
Vote – Carried Unanimously

New Business

1. Review of Draft Association Minutes prior to Posting Online
The September 29, 2017 Special and Regular Meeting Minutes were reviewed and approved for posting on the MRFA website. These minutes will be approved at the regular meeting on October 27, 2017.
2. MRFA Input on Institutional Risk Policy Draft

Sabrina reviewed the new Institutional Risk Policy and drafted an MRFA response. The response will be revised to indicate that the policy should establish reporting and accountability requirements of individuals with delegated responsibilities, define risk less broadly and more consistently, define 'unsafe,' and provide more information on external risks.

Motion THAT the MRFA Executive Board approve the submission of the MRFA response to the Institutional Risk Policy as amended.

Moved: Allison Mackenzie

Seconded: Jenn Solinas

Vote – Carried Unanimously

3. Topics for Meeting with Stephen Price

The Executive Board established a list of topics: additional topics can be sent to Chantelle and Marc.

4. Member Concerns re: Diversity and Equity Committee Faculty Learning Community

The members' concerns have been addressed and conveyed to the MRFA's Diversity and Equity Committee for consideration in future activities.

5. Payroll Issue Regarding Sessional Contracts for those on Continuing Contracts

Marc will inquire with payroll on how continuing contract faculty members' additional sessional contracts are managed: how and in what circumstances they are prorating compensation. Also, Continuing Contract members should not be disadvantaged in subsequent semesters of their contracts when they take additional sessional contracts.

6. Approvals:

a. Faculty Centre Management Committee Recommendation re: Purchases from Building Fund in Support of Office Assistant

Motion THAT the Executive Board approve the reasonable expenditures required to prepare for hiring a new Office Assistant.

Moved: Jenn Solinas

Seconded: Allison Mackenzie

Vote – Carried Unanimously

b. Inter-fund Transfer of 84,000 from Operating to Grants

Motion THAT the Executive Board approve the transfer of 84,000 from the Operating Fund to the Grants Fund bank Account.

Moved: Shiraz Kurji

Seconded: Allison Mackenzie

Discussion

Vote – Carried Unanimously

In Camera Session

President's Report

Grievance Report (Vice-President, Policy and Senior Grievance Officer)

Officers' Reports

President's Report

Deferred

Advocacy Officer Report

Deferred

Adjournment: The meeting was adjourned at 2:00pm.

Communications Officer, MRFA

Date of approval