



**Professional Affairs Committee  
(PAC)  
2010-2011**

**Fostering Professional  
Excellence**

# Professional Affairs Committee Vision

The Professional Affairs Committee will foster professional excellence within the MRFA community.

Professional excellence encompasses the ability to model leadership behaviours and collegiality, to take an active role in academic governance, and to act in accordance with the MRFA bylaws and the processes established in the Collective Agreement.



***Order Please:  
"Inviting Robert Into The Process"***

MRFA's  
Professional Affairs Committee (PAC)  
presents a  
workshop on  
***"Robert's Rules Of Order"***

Special focus on GFC needs  
Open to faculty & administration



**Wednesday, September 1, 2010**

**12:00pm to 4:00p.m. with registration beginning at 11:30 a.m.**

**Where: Knuckle 12:00 – 1:00(lunch provided) & 1:00 – 4:00pm (EA1024)**

**Presenter: Robert James, PRP**

President of the Alberta Association of Parliamentarians

**Pre-Register Prior to August 25, 2010** ADC Workshop #179

The Provost and VP Academic is co-sponsoring this event

**\*We need to know numbers (maximum 50 participants)**

**Register at: [www.mtroyal/adc.ca](http://www.mtroyal/adc.ca), or contact the ADC at [nfunke@mtroyal.ca](mailto:nfunke@mtroyal.ca), 440-6042**

# ***Order Please:***

## ***“Inviting Robert Into The Process”***

- September 1
- Well attended
- More interactive
- [Mount Royal Motions](#)
- Material distributed – book + PPT booklet
- [Great Evaluations](#)
- Highlights
  - Hierarchy of documents
  - Types of motions
  - Hierarchy of motion
  - Number of amendments to a motion
  - Order of business
- Impact on our meetings
  - Special rules of order
  - Regarding Order of Business
  - Regarding Appointment of Chair

[PICTURES](#)

# Mount Royal *Motions*

- ***Whereas***, There has been considerable concern expressed over the last 3 years, by students, about varying requirements among sections of a multi-section course;
- 
- ***Whereas***, In some cases the concern expressed has to do with workload, in the sense that some instructors are assigning a greater quantity of work than others in the same section, but at the fundamental level, students have expressed concern that the text is not even the same from one section to another;
- 
- ***Whereas***, The intent of this new policy is to establish a framework in which, at the fundamental level, the course materials are identical in a multi-section course; and
- 
- ***Whereas***, This motion has the support of the Administration and the Dean's Council, and is being forwarded by APPC to the GFC for ratification;
- 
- ***Resolved***, THAT the General Faculties Council approve the establishment of Policy 927-13, that a **common set of course materials**, including but not limited to text, lab workbook, and course pack materials, be required in any multi-section course taught at Mount Royal University.

## Mount Royal *Motions*

- ***Whereas,*** There has been considerable concern expressed over last several years about the inconsistency around expectations in various academic departments regarding faculty's presence on campus outside their scheduled activities;
- 
- ***Whereas,*** The purpose of this policy is to remove this inconsistency and establish that all MRU faculty members are not obliged to be necessarily present on campus outside their scheduled duties; and
- 
- ***Whereas,*** The policy has the support of the Dean's Council and is forwarded to GFC for discussion and recommendation to the Board of Governors;

***Resolved,*** THAT the General Faculties Council recommend the establishment of Policy 715-11, that all MRU faculty members are obliged to be **present on campus** during regularly scheduled classes, but that faculty have the right to be absent from the physical campus outside of their scheduled duties.

## Mount Royal *Motions*

- ***Whereas***, There has been great concern expressed by Faculty that, in spite of paying for on-campus parking, they have not been able to find parking in their assigned lot due to the practice of over-booking spaces; and

- 

- ***Whereas***, Forwarded by the MRFA, this recommendation to the Executive of Mount Royal University aims to address this issue;

***Resolved***, THAT, subject to the Instructional Schedule Hours and the Standard Hours of Service outlined in Mount Royal University Policy 1201-1, that Policy 1303 be amended such that all Mount Royal employees who have purchased a parking pass are **guaranteed a parking spot** during the above noted hours.

- **[Order Please: “Inviting Robert Into The Process”](#)**

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# Did you find the workshop useful?

- **Yes**, it dispelled a lot of misconceptions; was a lot of fun
- **Good**; interactive
- Clarified various rules that were unclear to me; found the example “role playing” **extremely helpful**
- Speaker was **extremely knowledgeable**
- **Yes**; necessary for many meetings; being used more and more
- I found the workshop **useful** because it exposed me to procedures that can be adopted even in smaller meetings
- **Yes**, good overview of key concepts; liked the integration of applications
- **Yes**, I sit on a number of community boards – and I learned that I do minutes in an incorrect fashion. This helped me understand

[Order Please:](#)



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12



13

# **Meet n Greet Pizza Party**







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**THANK YOU!**