



Increase User Account Privileges

I have read the Acceptable Use Policy for College Computer Resources and I understand the protocols, rules, regulations and agree to adhere to them at all times.

I understand that the increases in user privileges are provided solely to facilitate the performance of my duties. I understand that I am responsible to ensure that all software that is installed on the system is correctly licensed (and that my department shares this responsibility if it is the source of the software).

With the increase in user privileges it is possible to inadvertently create some security holes (e.g. when loading software from the Internet). Therefore, it is my responsibility to ensure that security event logs are regularly monitored. ITS will assist me by showing me what monitoring is required.

To help safeguard the security of other college computers and networks, I will:

- Inform ITS help desk of any significant software installation or any significant changes to the computer/network settings.
- ensure that any software that is installed on the computer system will be examined and appropriately patched for security vulnerabilities in order to maintain the security of the system.
- Participate in any ITS-specified security vulnerability checks, mechanisms or processes.

I further understand that if I compromise or disregard any of the above through any action, inaction and/or activity, that I will be subject to the following sanctions:

- My access to the Mount Royal College computer equipment and systems could be suspended and these privileges could be unavailable until the situation has been reviewed.
- Once the situation has been reviewed, a written request may be required to be presented to my Supervisor, Department Head or Manager and the ITS Department in order to reinstate my increased user account privileges.

User Name _____
(Print Name Clearly)

User Signature _____

Date _____

Supervisor, Department Head or Manager: _____

ITS Supervisor, Department Head or Manager: _____

(If you need clarification on these guidelines– please contact the IT Security Coordinator in the Technology Services Dept)