

## **Minutes of the Mount Royal Faculty Association**

**Meeting date: September 20, 2012**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on September 20, 2012. The meeting convened at 2:00pm, President Gerry Cross presiding and Kit Dobson, Communications Officer.

### **Members Present:**

Valerie Kinnear  
Kit Dobson  
Elaine Mullen  
Marnie Kramer-Kile  
Scott Murray

Gerry Cross  
Marc Schroeder  
David Sabiston

### **Members Not Present:**

Gerard Lucyshyn  
Pat Kostouros

**Approval of Minutes:** Deferred

**Agenda:** Approved

### **Officer's Reports**

#### President's Report

Gerry expressed his sincere appreciation for all of the work Gerard has done in the past several years as the MRFA's Part-time Member Representative on the Executive Board and the Negotiating Committee.

1. Grievance Report
  - Nothing to report at this time
2. State of Higher Education
  - This session may be revised and offered again.
3. Future Events for New Faculty
  - Scott and Gerry have not had a chance to speak to Robin and Randy about this. Robin and Randy have two sessions planned for new faculty on Tenure and Promotion, October 22, in which the MRFA should be involved.
    - The MRFA could consider offering a session for new faculty about "What the MRFA Does for You" to include *all* benefits provided by the MRFA.
    - The Members at Large will call or have coffee with new members
      - Gerry will develop a list of things to cover in these conversations.
4. Information Items
  - Online SEIs are being piloted in Bissett this year.
    - Some Faculty members will likely be asked to volunteer for this pilot
    - FEC should have input in this process
  - November 9 meeting
    - The topic will likely be *Social Media as a Tool in Overall Communication Plans*. Gerry will work on this with MacEwan.
  - Cont Ed: Teacher's Assistant certificate program
    - Gerry will get more information from Irene

### **Unfinished Business**

1. Executive Board Appointments to ad hoc Awards Committee
  - The Committee membership is almost finalized.
  - Recommendations are to be submitted to the Executive by the end of February
2. MRU's CIP
  - This is on the agenda of today's GFC meeting for information
    - Students will be speaking against the three year BA
  - Gerry will inquire about Faculty level discussions on program approvals

**Business Arising**

1. MRFA's Plans for Responding to Reduction in Instructional Hours
  - Kit will send the Chronicle article on this topic to Chantelle.

**New Business:**

1. Farewell Reception for Robin Fisher (November 30, 2:00 – 4:00pm)
  - Gerry will make a few brief remarks at the event.
  - Gerry will talk to Margy about arranging something for Robin at this event.
2. MRFA Appointee to the Search Committee for the Dean of Continuing Education
  - As Pat is in Health and Community Studies, in which Cont Ed is involved, and has taught in Cont Ed, she would be the best person to put on the selection committee.
    - Agreed
3. MRFA Representative on the Academic Scheduling Committee
  - As the current member is unable to attend committee meetings and because the committee cannot change its meeting times, Gerry will ask Cliff Werier to be on the committee (subject to availability).
4. Faculty Centre Management Committee (FCM)
  - a. FCM Recommendation: Purchase of Music Stands  
Faculty Centre Management Committee recommendation THAT the MRFA Executive Board approve the expenditure of up to \$250.00 for the purchase of six (6) music stands to be charged to the Faculty Centre budget line "Supplies & Maintenance," and that the member who made the request, Indy Lagu, make the purchase.  
Vote  
Carried
  - b. Updates
    - ATM for centre
      - The Executive Board will have to either consult with or make a recommendation to the membership on this.
        - It will be mentioned at the September General Meeting.
    - New Credit Card
      - We have applied for an American Express card and were approved
        - There is a small annual fee for this card
        - This is a good decision as it is safer for Darlene not to have to carry such a large float.

**Closed Session:**

1. Employee Evaluations

**Adjournment:** The meeting was adjourned at 3:50pm.

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Communications Officer  
Mount Royal Faculty Association

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Date of approval