

Minutes of the Mount Royal Faculty Association

Meeting date: September 13, 2013

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on September 13, 2013. The meeting convened at 2:04pm, President Gerry Cross presiding and Janice Paskey, Communications Officer

Members Present:

Gerry Cross
Karen Manarin
Shiraz Kurji
Brenda Lang
Andreas Tomaszewski
Marc Schroeder

Scott Murray
Tracy Powell
Janice Paskey

Members not Present:

Elaine Mullen

Agenda

Approved

Approval of Minutes

Motion was made by Gerry Cross, and seconded to approve the minutes of the August 23, 2013 meeting as amended. **Motion carried.**

Order of the Day, 2:00pm

Charlie Webber, Dean of Continuing Education

Courses provided by Continuing Education need to be flexible and responsive to community and students' needs while maintaining a standard of academic rigour established by the home departments when the courses are created. Continuing Education exists to support home departments and the University as a whole by filling programming needs and supplementing the institution's revenues. To best achieve this goal we need to work collectively and consider our strategic goals in the decision making process.

Officer's Reports

Vice President Policy and Grievance Officer's Report

1. In Camera Session, Grievance Report
2. FST Policy on Allocation of Contract Teaching to Staff Members
Scott and Gerry will meet with the Dean to discuss the rationale for this policy and point out how it violates the Collective Agreement and University Policy 910-7.

Presidents Report

1. Joint Committee for Financial Exigency
Jim Silovs agreed to be on the committee
2. Advocacy Committee
We need to determine our advocacy goals for the year and our core messages. Then, we will determine the tactics. Marc Schroeder will discuss this with Roberta Lexier.
3. MRU Coalition
We are proceeding with a coalition of the three associations. Gerry will meet with the students once more, and, then, two representatives from each group will comprise a steering committee
4. Presidents Discussion Series
Possible topics were discussed and will be considered further at a later meeting.

Unfinished Business

1. Confidentiality Agreement
Motion THAT the MRFA Executive Board approve the adoption of the Confidentiality Statement.
Moved: Marc Schroeder
Seconded: Scott Murray
Vote
Carried

2. Appointment to MRFA Awards committee
 - a. Non Voting Chair (Sept 2013-June 2015)
 Motion THAT the MRFA Executive Board appoint Elaine Mullen as the non-voting Chair of the MRFA Awards Committee.
 Moved Gerry Cross
 Seconded: Brenda
 Vote
 Carried
 - b. MRFA Member Emeritus
 Deferred
3. Approval of MRFA Committee Charters
 Deferred
4. Report on Ethical Purchasing Policies
 The Advocacy Committee will provide sample policies and the Bylaws Committee, with Scott Murray's assistance, will create a draft policy and submit it to the Executive Board.
5. Student Debt Loads
 The Advocacy Committee will be consulted regarding how to move forward on this report.

New Business

1. Contract faculty Handbook
 The handbooks will be combined, updated and made available online. Janice Paskey, Brenda Lang and Carol Krol will draft the pages providing information for Contract faculty.
2. Interfund Transfer Approvals
 FCM approved establishing a GIC in the amount of \$49,000 from the building fund. This is a one year fully redeemable GIC that will receive 0.80% interest.

 Motion THAT the MRFA Executive Board approved the recommended transfers of \$10,000, \$64,000 and \$136.67 from the Operating Fund to the Grants Fund.
 Moved: Shiraz Kurji
 Seconded: Gerry Cross
 Vote
 Carried
3. SEI implementation steering committee
 Gerry Cross appointed as the MRFA representative on the Committee.
4. September General Meeting Agenda
 Agenda Revised
5. Committee Vacancies
 Executive Board members from Bissett will seek potential appointees from Bissett for the vacant position on ALC.
6. Topics for Meeting with Kathy and Randy
 Possible topics were discussed. Gerry will send an Agenda to Kathy and Randy by Tuesday.
7. Review of Special Meeting Minutes
 The minutes will be posted as revised.

Adjournment: The meeting was adjourned at 4:08pm.

Communications Officer,
 Mount Royal Faculty Association

Date of approval