

MINUTES of the Mount Royal Faculty Association

Meeting date: September 6, 2012

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on September 6, 2012. The meeting convened at 2:10pm, President Gerry Cross presiding and Kit Dobson, Communications Officer.

Members Present:

Elaine Mullen
Gerard Lucyshyn
Scott Murray
Marc Schroeder
Valerie Kinnear

David Sabiston
Gerry Cross

Members not Present:

Kit Dobson
Pat Kostouros
Marnie Kramer-Kile

Approval of minutes:

Motion was made by Gerry Cross, and seconded to approve the minutes of the August 27, 2012 meeting as amended. **Motion carried.**

Agenda

Added to President's Report:
MRFA Executive Response to the Strategic Plan
Legacy Awards

Officer's Reports

President's Report

1. Membership of Provost and Vice President Academic Selection Committee
 - o Following changes to the composition of the selection committee, the addition of a Vice President and the replacement of one tenured faculty member with a Part-time faculty member, the selection committee will be struck.
2. Proposed Schedule for President's Discussion Series
 - o Gerry will submit feedback from the Executive Board to David requesting that Institutional Governance come before the Liberal Arts Education discussion based on the perceived relative importance of the topics
 - o Marc, Valerie and Scott will assist Gerry in planning these discussions.
3. Market Supplements
 - o Gerry will be looking into the long term plan regarding those receiving Market supplements. Based on reports received for 2010-2011 and 2011-2012 there does not seem to be consistent approach in the long term use of supplements.
4. Planning Retreat Agenda Items
 - o Topics: Executive Board Release time, Duty to Represent, Executive Board Members' Roles in the Grievance Process, The Role of the Members at Large , Confidentiality, and External Organization Memberships
 - o Members of the Executive Board are to send any other items to Gerry
5. MRFA Executive Board Response to the New Rules
 - o There will be another draft, it will not have "rules," the internal matters will be moved to an appendix, and there will be an opportunity to respond to the draft.
6. Legacy Awards Dinner
 - o We may consider attending this next year as it may be beneficial.

Unfinished Business

1. Job Action Research Committee
 - a) Review Charter
 - While this committee will not be able to develop any action plans prior to mediation, we do want to create this committee. The committee will need to begin its work soon in order to have something prepared when it is needed.

- Gerry and Kit will begin the work of this committee so as to not delay its progress.
- A separate Committee to support to ongoing work of negotiations would be useful as well and will be considered.

Motion THAT Kit and Gerry discuss possible job action, and that Gerry bring it to Bill Johnson and report to the membership at the September General Meeting.

Moved: Valerie Kinnear

Discussion

Vote

Carried Unanimously

- b) Appointments
 - Deferred
2. Negotiating Committee Release Time and Role of Observers
 - The Negotiating Committee will submit a recommendation to the Executive Board
3. Discussion of MRU's CIP
 - c) Deferred
4. MRFA's Plans for Responding to Reduction in Instructional Hours
 - This will be on the General Meeting agenda
 - Moving Forward:
 - Gerry will undertake to contact chairs of departments that seem to be affected
 - Find scholarly literature in support of the value of tutorials
 - Involve SAMRU
 - Look at practices at other institutions:

Business Arising

1. Exec appointments to ad hoc awards committee
 - Deferred
2. September General Meeting Agenda
 - Agenda to be sent out by end of next week

New Business

1. Institutional Response to Conflict Committee

Motion THAT the Executive Board appoint Gerry Cross as the MRFA designate on this committee

Moved: Valerie Kinnear
 Seconded: Scott Murray
 Discussion
 Call the question: Valerie Kinnear
 Vote, 4 in favour, 1 against, and 1 abstention
 Motion Carried
2. Qualifications for Provost and VP Academic
 - Gerry will send this out tomorrow.

Adjournment: The meeting was adjourned at 4:32pm.

 Communications Officer
 Mount Royal Faculty Association

 Date of approval