

## **MINUTES of the Mount Royal Faculty Association**

**Meeting date: October 26, 2011**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on October 26, 2011. The meeting convened at 9:00am, President Gerry Cross presiding and Kit Dobson, Secretary.

### **Members in attendance:**

Gerry Cross  
Elaine Mullen  
Rafik Kurji  
Qasim Syed  
David Sabiston

Cliff Werier  
Kit Dobson  
Gerard Lucyshyn

### **Members not in attendance:**

Pat Kostouros

### **Approval of minutes:**

Motion was made by Gerry Cross, and seconded to approve the minutes of the October 7, 2011 meeting. **Motion carried.**

Motion was made by Gerry Cross, and seconded to approve the minutes of the October 19, 2011 meeting. **Motion carried.**

### **Agenda**

Robert's Rules Workshop added to New Business (4)

### **Officers' reports:**

President

- Annual Reports and Report from Research Services
  - Gerry will request a copy of the report sent to Quality Council
  - The Negotiating Committee may want to review the process for Extraordinary Review
- Strikes in PSE
  - Recent successful strikes indicate the importance of the right to strike
- Meeting with Bill Johnson
  1. Part-time Grievance (Closed)
  2. Requirement for new faculty to attend orientation sessions.
    - Orientation sessions occur after employment begins: to refuse to attend would be insubordination and could be subject to discipline.
    - Concerns with ISP required for tenure.
      - Tenure recommendations and decisions are based solely on the general criteria in the Collective Agreement and the addendum on Teaching, Scholarship and Service and the detailed criteria recommended by GFC and approved by the Board of Governors. Attendance at ISP could be a criteria for tenure *only* if it was included in a faculty's criteria that went through the approval process.
      - This is something that may have to go to the Negotiating Committee
      - Gerry and Elaine will discuss this further.

### **Unfinished business:**

1. Review of Draft Executive Board Goals

- Third bullet under University Governance and Administration changed to participation in the task team and added our informal support committee
- Compliance with the addendum on principles of tenure and promotion was negotiated two agreements ago.
  - Gerry will add an Executive Goal for this item. The goals will be reviewed and approved at the next Executive Board Meeting.
  - We could include in our goal that the executive is to work with UTPC to develop

guidelines

- We need to ensure that previous workloads are taken into account when evaluation applications for promotion
2. Ad hoc Committee on Workload Implications of the Transition
    - This goal is very important. David would like to be on the Committee as this is something that Negotiating Committee is going to look at this year.
    - Gerry solicit interest in membership in this committee from departments where there are known problems and will make an open call to faculty.
  3. MRFA Communications Policy
    - Language will be added to allow individual emails to be sent to faculty about MRFA committee events. The policy will be brought back to the executive for approval.
    - We will look into the possibility of establishing our own registration system

**New business:**

1. Approval of Financial Statements

- Based on Rafik's explanations of our revenues structures, internal controls and practices, the auditor has agreed to remove the "Basis for Qualified Opinion"
- The firm was pleased with our cooperation, they did not see any unusual transactions, they were happy with how our work is being done, and they thought the audit flowed very well.
- Review of contents: Term Deposits correction and item 11 clarification
  - Rafik and Gerry will meet at 3:00pm today to further discuss the statements

Motion THAT the MRFA Executive Approve the 2010-2011 audited financial statements subject to the correction identified on page 8.

Moved: Rafik Kurji

Seconded: Gerard Lucyshyn

Vote

Passed unanimously

2. ACIFA Climate Survey, Individual Association Questions  
Deferred

3. Policy Studies Request for Student Access to Centre

Motion THAT the Executive Board approves the request for student guests to attend the Policy Studies Function in the Faculty Centre on the evening of November 17.

Moved: Gerry Cross

Seconded: Qasim Syed

Discussion

Vote

Carried

4. Robert's Rules of Order

- Members of the executive are encouraged to attend and mention the event to colleagues
- This will also be announced at a GFC meeting and Chairs Assembly if possible.

**Adjournment:** The meeting was adjourned at 10:10am.

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Secretary  
Mount Royal Faculty Association

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Date of approval