

Minutes of the Mount Royal Faculty Association
Meeting date: October 16, 2014

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on October 16, 2014. The meeting convened at 11:35am, President Marc Schroeder.

Members Present:

Scott Murray
Elaine Mullen
Brenda Lang
Karen Manarin
Shiraz Kurji

Richard Sutherland
Marc Schroeder
Andreas Tomaszewski
April McGrath

Members not present:
Tracy Powell

Agenda

Approved

Minutes

Motion was made by Marc Schroeder to approve the minutes of the October 3, 2014 meeting.

Motion Carried

In Camera Session

Vice-President, Policy and Grievance Officer's Report

Officer's Reports

President's Report

1. Meetings with Calgary-Elbow Candidates (with MRSA President)
Marc and Baset are meeting with candidates in Calgary Elbow to discuss post-secondary funding and to provide them with the context at MRU.
2. Monthly Meeting with David Docherty, incl:
 - a. Market Modifiers Proposal
David said that in November, when we receive the government's approval of our proposals for market modifiers, we will have further consultation to decide where to set the modifier amount.
 - b. Faculty Headcount Comparison Data
David is still verifying some of the numbers and Marc will let him know what additional information we would like included in the report. We will likely be able to get this report annually.
3. Biweekly Meeting with Kathy Shailer and Randy Genereux, incl:
 - a. A Possible LOU Concerning the FCS TPC
Scott and Marc have drafted a LOU that will bring the Communication Studies' tenure and promotion processes in line with the Agreement. If they continue to contravene the Agreement the MRFA will initiate a policy grievance.
 - b. MRFA Membership during Certain Types of Contract Work
If the contract goes forward as is the Association will file a grievance. This is faculty work and the person doing it needs to be designated as a faculty member.
 - c. Academic Scheduling Committee Status
We are waiting for clarification on this.
 - d. Contract Faculty Issues
Randy was asked to promote consistency across the university regarding contract faculty being invited to department meetings and contract faculty eligibility for FDC and internal grant funding.
4. Update: Possible Associate Membership for Some ADC Staff
Some staff members in ADC will be submitting applications for associate membership.

5. Update: Code of Conduct and Respectful Workplace Environment Initiatives
PEC has discussed the need to direct the work of the various committees currently working with overlapping mandates. The Chair of the Code of Conduct committee has been receptive to our input and has requested that we provide direction on what should be included in the policy.

Vice President Negotiations

1. Appointments to Joint Committees in the Collective Agreement
The following members have been appointed to the following committees created by the Collective Agreement:
Description of Chairs, Ass't Deans and Research Institute Directors: Jenn Pettit
Contract Faculty Grid: Brenda Lang
Annual Report: Brady Killough
Reassigned Time: Karen Manarin
Library Promotion Committee: Jim Silovs

Contract Member Representative

1. Contract Service Honoraria for Completing Annual Reports
The Executive Board determined that completing an annual report could not be considered eligible for an honorarium. However, we do need to further consider how to improve support for and recognition of contract faculty scholarship.
2. Contract Faculty Survey (att.)
This survey will be distributed soon and will close prior to the October General Meeting.
3. Fair Employment Week
Brenda will link CAUT's FEW document in her next message to Contract members.

Business Arising

1. Revised Executive Board Goals (att.)
Motion THAT the MRFA Executive Board approve the Executive Board Goals as revised
Moved: Brenda Lang
Seconded: Richard Sutherland
Vote
Carried
2. Revised Budgeting Principles (att.)
Motion THAT the MRFA Executive Board approve the MRFA's 2014-2015 Budgeting Principles as revised
Moved: Shiraz Kurji
Seconded: Scott Murray
Vote
Carried

New Business

1. October General Meeting Agenda (att.)
Revised
2. Policies and Procedures Manual (att.)
Motion THAT the MRFA Executive Board approve the Policies and Procedures Manual
Moved: Andreas Tomaszewski
Seconded: Brenda Lang
Vote
Carried

Adjournment: The meeting was adjourned at 1:25pm.