

**Minutes of the Mount Royal Faculty Association**  
**Meeting date: October 30, 2015**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on October 30, 2015. The meeting convened at 12:00pm, President, Marc Schroeder, presiding

**Members Present:**

Marc Schroeder  
David Clemis  
Brenda Lang  
Brady Killough  
Richard Sutherland

Tracy Powell  
Sabrina Reed  
Allison MacKenzie  
Jarett Henderson  
Shiraz Kurji

**Guest:**

Kathy Shailer, Provost and VP Academic

1. Academic Plan

The timeline has been extended to allow time for further consultation and revision: Kathy hopes to have a third draft by December with the final document going to GFC for approval in February 2016.

- A list of working groups and their members will be provided.

2. eSEIs and the Evaluation of All Courses

The current directive that all courses be evaluated violates the Collective Agreement for contract faculty and lab instructors. Kathy Shailer does not believe this violates the spirit of the Collective agreement, since, although the information will be collected, the number of SEIs evaluated by chairs or deans remains the same. The other evaluations will simply be aggregated and not attached to a particular instructor. The idea is to allow for more comprehensive feedback from students. The results will not go to anybody until instructor says so, even if the information is collected.

3. Full Time to Contract Ratio

Kathy Shailer acknowledged that this is an important issue for us.

4. Class Sizes

Kathy Shailer emphasized that the proposed academic plan does not recommend larger classes. It does ask whether we need to have a standard class size across the board, but every program needs to make these decisions for itself.

5. Update on Indigenization Plans for University

Working groups are developing plans for implementing this in their areas. They will report to the steering committee and this will become part of the academic plan. External funding is being sought to cover related expenses.

6. List A Allocations

The recent List A allocation report showed money being allocated by the Research and Provost's offices. This is contrary to the Collective Agreement and List A is not the appropriate source of funding for the type of work being done with this reassigned time. Kathy Shailer clarified the process around positions that are open across the institution, such as chair of APCC or Research Officer. The appropriate Dean and Chairs are still involved and decide on these allocations for members in their faculties and departments

**Adjournment:** The meeting was adjourned at 1:00pm.

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Communications Officer,  
Mount Royal Faculty Association

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Date of approval