

## **MINUTES of the Mount Royal Faculty Association**

**Meeting date: November 2, 2011**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on November 2, 2011. The meeting convened at 9:00am, President Gerry Cross presiding and Kit Dobson, Secretary.

### **Members in attendance:**

Cliff Werier  
Gerry Cross  
David Sabiston  
Gerard Lucyshyn  
Elaine Mullen

Kit Dobson  
Qasim Syed  
Pat Kostouros

### **Members not in attendance:**

Rafik Kurji

### **Agenda**

Added Post Tenure Review, Item 7 under New Business  
PAC Budget, Item 8 under new business

**Approval of minutes:** Motion was made by Gerry Cross, and seconded to approve the minutes of the October 26, 2011 meeting. **Motion carried.**

### **Officers' reports:**

President

1. Research Services Report to Quality Council
  - Gerry will ask Randy for a copy of the Report he sent to Quality Council
  - The Annual Report data has not been provided to anyone other than Randy
  - Trevor is developing reporting tools that will allow deans and chairs to see the data.
    - This has to go to negotiating
2. Installation of the President
  - Gerry's will talk about the relationship between the Association and the President
3. Instructional Support Program (ISP)
  - The inclusion of ISP completion letters could be used as a tenure requirement because it is an expectation that the management made in the letter of offer. Not complying could be going against the Collective Agreement (Article 6.8.3.iv.)
  - There is an initiative to prevent the MRFA from meeting with small groups.
    - Meetings to discuss tenure with the small groups are beneficial for the faculty and the organization: there is no reason to deny the Association the ability to do this.
      - Gerry will bring this to Randy
  - Discussion
    - Another related issue is that people do not see themselves as having any power: they check with administrators before making a decision.
      - We will consider this again later.
4. Executive Board Goals
  - Establishing relationship with non credit course instructors
    - There are 26 that are teaching non credit upgrading courses only
    - This will be added to a future meeting agenda
5. CAUT Senior Grievance Officers
  - If anyone is interested in attending please contact Gerry

**Unfinished business:**

1. Executive Board Goals
  - a. Approval of Draft Goals  
Motion THAT the Executive Board approves the Executive Goals for 2011-2012  
Vote  
Carried Unanimously
  - b. Maintaining Relationships
    - i) Invitation to Lunch or Dinner, MRSSA and SAMRU  
We will invite the MRSSA Executive for lunch
    - ii) SAMRU Attendance at an Executive Board Meeting  
We will invite the SAMRU executive to an MRFA Exec Meeting
2. Approval of Revised Communications Policy  
Motion THAT the Communications Policy be amended as distributed with agenda  
Moved: Gerry Cross  
Seconded: Kit Dobson  
Vote  
Carried Unanimously

**New business:**

1. ACIFA Climate Survey Questions
  - o Recommend that a “no opinion” option be added to the responses
  - o 16 Remove “I feel” and revise “m[y]”
  - o Add separate questions:
    - o “Given my current workload at MRU, I have sufficient time for my scholarship during the academic year”
    - o “The President of the University provides effective leadership”
    - o “The Provost and Vice President Academic of the University provides effective leadership”
  - o 15, 22 and 23 Removed
2. MRFA time Capsule
  - o Members of the Executive are to email Chantelle suggestions for this
3. Meeting with Association and Administration Representatives of another University
  - o Brock
    - o Kit will set up a time to discuss this with them further on the phone
  - o Trent
    - o Removed from the Short list: current circumstances indicate that they would not provide the comparative framework we were looking for
  - o TRU
    - o On the Short list
  - o Gerry will see if this is still something David wants to do.
4. Directors of Institutes  
Motion THAT the position of this Executive Board be that anyone designated as a director of an institute be a member of the association.  
Moved: Gerry Cross  
Seconded: Cliff Werier  
Vote  
Carried Unanimously
5. Auditor’s Evaluation of Internal Controls (att.)  
Deferred
6. Process for Developing Faculty and Academic Unit/Discipline Evidence and Standards for Tenure and Promotion (att.)

Deferred

7. Post Tenure Review  
Deferred

8. Professional Affairs Committee Budget  
Deferred

**Adjournment:** The meeting was adjourned at 10:10am.

---

Secretary  
Mount Royal Faculty Association

---

Date of approval