

Minutes of the Mount Royal Faculty Association

Meeting date: May 26, 2015

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on May 26, 2015. The meeting convened at 12:05pm, President, Marc Schroeder, presiding

Members Present:	April McGrath	Elaine Mullen
Karen Manarin	Brenda Lang	Tracy Powell
Scott Murray	Andreas Tomaszewski	Shiraz Kurji
Marc Schroeder	Richard Sutherland	

Order of the Day, 1:15 – 2:00pm

Guest, Ariane Tennant, MRU AVP Human Resources

1. Contract Faculty Handbook
Passive presentation of information on the website is not effective: there are more proactive ways of making this information available to faculty. The handbook needs to be completed in order to improve orientation of new contract faculty and to be an ongoing resource for them.
2. Market Supplement Policy
The Association drafted a model market supplement policy that was discussed in negotiations: it will likely be considered again in the next round of bargaining.
3. Personal Harassment Policy
The university committed to reviewing this policy: this process should be revived at the beginning of next year.
4. Mediation of Faculty Conflicts / Ombudsperson
The subcommittee of the Healthy Campus Community Committee drafted a position description for an Ombudsperson. The impartiality of this position is to be ensured by having it jointly funded by the three Associations and the University and having it report to a committee comprised of these four groups. The Ombudsperson would provide informal facilitation and mediation (non disciplinary) and can refer to other areas as appropriate. We need to ensure there is clarity in this role and could use some live examples to test for this.
6. Accommodations for Faculty with Mobility Issues (e.g. room scheduling)
Heidi Peterson is the person to talk to when there are mobility issues
7. MoU Committee on Contract Grid Structure
The deadline to report on this is in 2016.
8. Naming Corrections Required: Part-time – Contract
HR is working on this on various fronts: all documents and sites are being updated. The goal is to have this done by next year.
9. Discussion
MRFA Executive is to come up with 5 priorities for HR and a timeline for them.

Agenda

Approved

Minutes

Motion was made by Marc Schroeder to approve the minutes of the May 15, 2015 meeting.
Motion Carried

Business Arising

1. Appointment to the Grievance Committee (tenured, 1 for 2 years)
Marc will contact members to see if they are interested. We will appoint a member to this position at the next meeting.

New Business

1. Department Communicators
 - a. Appointment of Department Communicators 2015-2016 (att.)
Motion THAT the MRFA Executive Board appoint Department Communicators for 2015-2016 as recommended by the Communications Committee
Moved: Karen Manarin
Seconded: Andreas Tomaszewski
Vote
Carried Unanimously
 - b. Department Communicators Meeting – August 28, 8:30 – 10:00am
Members of the Executive Board are invited to attend
2. Review of Draft Financial Statements (att.)
Motion THAT the MRFA Executive Board approve the draft financial statements for the 2014-2015 fiscal year as provided by MNP.
Moved: Shiraz Kurji
Seconded: Scott Murray
Vote
Carried Unanimously
3. Chantelle's Absence (June 3-8 at COFAS)
4. Topics for meeting with new Executive Board Members
Topics considered: additional topics to be sent to Chantelle.
5. AGM Debrief (draft minutes att.)
The goal was to focus on AGM business, and this worked well this year.

In Camera Session, Grievance Reports

Vice-president Policy and Grievance Officer's Report
President's Report

Officer's Reports

President's Report

1. Outreach to new Minister of Innovation and Advanced Education, Lori Sigurdson
Marc will be writing to her and will provide the MRFA's model PSE Policy
2. Board of Governors Meeting
There will be no legislation tabled till the fall, and there will be interim funding in place till then. There will be a tuition freeze and they are rolling back the market modifiers. To accommodate this, the campus Alberta operating grant needs to be increased

Adjournment: The meeting was adjourned at 2:00pm.

Communications Officer,
Mount Royal Faculty Association

Date of approval