

**Minutes of the Mount Royal Faculty Association**  
**Meeting date: May 24, 2017**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on May 24, 2017. The meeting convened at 12:00pm, President, Marc Schroeder, presiding

**Members Present:**

Marc Schroeder  
Sabrina Reed  
Roberta Lexier  
Guy Obrecht  
Jenn Solinas

Shiraz Kurji  
Allison Mackenzie  
Brenda Lang

**Absent with Regrets**

Lee Easton  
David Clemis

**Approval of Agenda**

Added: New Business, item 12: Collective Agreement Signing Authority

**Approval of Minutes**

Motion was made by Marc Schroeder to approve the minutes of the May 10, 2017 Executive Board meeting. Motion Carried.

**Business Arising**

1. MRFA Appointee to the Academic Director of Indigenization Search Committee  
There was an unintentional violation of Article 27 in the appointment of faculty members to an Academic Director Selection Committee. The Association will not grieve this, but if it happens again a grievance will be initiated.
2. MRU Vice-President, Administrative Services Search Committee  
The Executive Board appointed Marc Schroeder to this committee via email.

**In Camera Session**

Motion THAT the Mount Royal Faculty Association decline to move the grievance related to disciplinary sanctions to arbitration.

Moved: Sabrina Reed

Seconded: Allison Mackenzie

Vote – Carried Unanimously

**Unfinished Business**

1. Academic Liaison Officer's Report – CUFA-BC Governance Conference  
There were many informative panels that dealt with the rise in managerialism and corporatization in universities, threats to bicameral governance and the impact of workload on faculty members' ability to effectively engage in governance. A comparison of legislation across Canada indicates that GFC in Alberta has less authority than in other jurisdictions: this is something the Advocacy Committee may consider incorporating in its goals moving forward. Also, regarding the concerns presented at this conference and the changing environment in Alberta, the Association is more important to its members than ever before: the MRFA needs to inform and engage its members in light of these circumstances.
2. Advocacy Officer's Report – Advocacy Week Debrief  
During the MRFA's third annual Advocacy Week, the Committee organized its first off campus event in an effort to engage the public. Public engagement and support is integral in the achievement of our advocacy goals; so, as this off campus event was very poorly attended, the committee needs to consider how to better reach the public through advertising and through emphasis on personal impacts.

## **New Business**

1. Review of Draft 2016-2017 Financial Statements (att.)  
Motion THAT the Executive Board approve the draft financial statements as presented.  
Moved: Shiraz Kurji  
Seconded: Brenda Lang  
Vote – Carried Unanimously
2. Interfund Transfer Approval: \$40,000 from Operating to Contingency (Based on 2017-2018 Approved Budget)  
Motion THAT the MRFA Executive Board approve the transfer of \$40,000 from the operating fund to the contingency fund as budgeted and approved at the 2017 AGM.  
Moved: Shiraz Kurji  
Seconded: Jenn Solinas  
Discussion  
Vote – Carried Unanimously
3. Purchase Approval: Document Management System  
Motion THAT the Executive Board approve the purchase of FileHold and Server Cloud.  
Moved: Jenn Solinas  
Seconded: Shiraz Kurji  
Vote – Carried Unanimously
4. Policies and Procedures Amendment Approval  
The political activity and advocacy policies were updated in light of bylaw changes, the centre booking policy was amended to ensure compliance with liability insurance coverage, a policy against abusive conduct relating to MRFA staff was added, and other minor editorial changes were made. In the fall, the Executive will inform members of the changes to the Policies and Procedures Manual.  
  
Motion THAT the MRFA Executive Board approve the amended Policies and Procedures Manual as presented.  
Moved: Allison Mackenzie  
Seconded: Roberta Lexier  
Vote – Carried Unanimously
5. Committee Charter Approvals
  - a. Changes to All: Minutes and Elections
  - b. Advocacy Committee
  - c. Faculty Evaluation Committee
  - d. Professional Standards and Ethics Committee
  - e. Social Events Committee
  - f. Grants Committee
  - g. Professional Development Committee
  - h. Labour Model Transition Committee
  - i. Long Term Bargaining Goals Committee  
Motion THAT the Executive Board approve the committee charters as presented.  
Moved: Brenda Lang  
Seconded: Roberta Lexier  
Vote – Carried Unanimously
6. Appointment of 2017-2018 Department Communicators  
Motion THAT the MRFA Executive Board approve the list of department Communicators for 2017-2018 subject to filling remaining vacancies.  
Moved: Brenda Lang  
Seconded: Guy Obrecht  
Discussion  
Vote – Carried Unanimously

7. Request for Approval of Student Access to the Faculty Centre – Fall Show and Sale  
Motion THAT the MRFA Executive Board approve the booking of the faculty centre for the annual fall craft sale, subject to extension of our liability coverage, and allow student access during the hours of the event.

Moved: Guy Obrecht

Seconded: Shiraz Kurji

Vote – Carried, 2 abstentions

8. Fall Special Meeting Regarding CAUT Defense Fund and MRFA Dues  
With consideration for the costs of joining the CAUT Defense Fund, the Alberta Federation of Labour, and eventually a provincial faculty association, as well as the need to increase our contingency fund, we may be looking at a 1.3% dues rate. While it is likely that we will bring forward one comprehensive dues increase, this needs to be further considered by the Executive Board before being brought to the membership at the September Special Meeting.

Motion THAT the Executive Board approve the date for the fall Special Meeting to be determined by Marc and Chantelle.

Moved: Sabrina Reed

Seconded: Jen Solinas

Vote – Carried Unanimously

9. Government Consultation on ABC Review Phase 3 – PSI Roles and Mandates  
Roberta and Marc will bring a draft to the next Executive Board meeting
10. CAUT Contract Academic Staff Conference – October 20-21, Toronto  
Deferred
11. Review of Draft AGM Minutes  
Deferred
12. Collective Agreement Signing Authorization  
Deferred

### **Officers' Reports**

President's Report

Deferred

### **Committee Reports**

Faculty Centre Management Committee

Attached for Information: 2016-2017 Faculty Centre Management Committee Report

**Adjournment:** The meeting was adjourned at 2:00pm.

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Communications Officer,  
Mount Royal Faculty Association

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Date of approval

