

Minutes of the Mount Royal Faculty Association

Meeting date: May 15, 2015

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on May 15, 2015. The meeting convened at 12:05pm, President, Marc Schroeder, presiding

Members Present:

Scott Murray
Marc Schroeder
Elaine Mullen

Brenda Lang
Karen Manarin
Shiraz Kurji
Richard Sutherland

Members not present:

April McGrath
Tracy Powell
Andreas Tomaszewski

Order of the Day, 12:15

Guest, Michael Barr – MRU's CIO

1. Google

a. Missing Emails

Messages not being received can affect faculty members' employment and could result in grievances. Also, contract faculty need to maintain their email addresses for at least 18 months following the date of their last contact.

Michael will look into these issues, but noted that it is important for faculty to contact the help desk when errors occur as that is the only way IT would be made aware of problems and be able to follow up on them.

b. Problems with Google Groups and Contact Lists

Michael will look into possible scripts running in the MRU network causing email addresses to be removed from group and contact lists.

c. Attachments Causing Computer Issues

IT will look into this as well.

d. Google Contract

Michael will provide a summary of the Google Contract to the MRFA.

2. Lotus Notes: Policies and Procedures & Database

There are concerns that less functional replacements will be used when Lotus Notes is phased out in the next two to three years.

Michael suggested including an MRFA representative on the Strategic Technology Council to voice these concerns and other faculty perspectives.

3. Blackboard Sites

Michael will look into the necessity of purging blackboard sites and the possibility of purging only the student records component from these sites. Deleting these sites is likely a violation of faculty members' Intellectual Property. Also, deleted sites often need to be recreated 2-3 years later. Moreover, these sites are teaching artifacts: not archiving them in some way is wrong. These should become part of the MRU archive.

Agenda

Approved

Minutes

Motion was made by Marc Schroeder to approve the minutes of the May 5, 2015 meeting.

Motion Carried

Business Arising

1. MRFA Staff Percentage Contributions to RRSPs

Motion that the MRFA add \$152.08 per pay period to MRFA staff members' in lieu of pension amounts.

Moved: Shiraz Kuji

Seconded: Brenda Lang

Discussion

Vote

Carried unanimously

2. Preferences and Price Point for Executive Board Dinner
Executive Board members will be paying for their own dinners.
3. CAUT Membership Tasks
There are various responsibilities the MRFA must fulfill now as members of CAUT.

New Business

1. Compassionate Fund Report 2015-2016
Report reviewed: we were within budget.
2. Appointments
 - a. Interpretation of the Collective Agreement
Motion THAT the MRFA Executive Board Appoint Karen Manarin to the Joint Committee on the Review and Interpretation of the Collective Agreement
Moved: Marc Schroeder
Seconded: Scott Murray
Vote
Carried Unanimously
 - b. Grievance Committee
Motion THAT the MRFA Executive Board Appoint Scott Murray as an Assistant Grievance Officer for a one year appointment.
Moved: Marc Schroeder
Seconded: Richard Sutherland
Vote
Carried Unanimously
 - c. Awards Committee Chair
Motion THAT the MRFA Executive Board Appoint Elaine Mullen to be Chair of the MRFA Awards Committee for a two year appointment
Moved: Scott Murray
Seconded: Karen Manarin
Vote
Carried Unanimously
3. Executive Board Golf Team

In Camera Session

1. VP Policy and Grievance Officer's Report
There are four ongoing grievances.
2. Decision on Grievance Advancement to Step 5
Motion THAT the MRFA Executive Board determine not to move the grievance regarding ineligibility for reappointment to arbitration.
Moved: Karen Manarin
Seconded Shiraz Kurji
Discussion
Vote: 3 in favour, 2 abstained, Chair did not vote.
Carried
3. Investigation of Personal Harassment Allegations by Human Resources

Officer's Reports

President's Report

1. Absence
Marc is off campus next week: members are to contact Chantelle with any inquiries.
2. MRFA Delegates to ACIFA – AGM Voting

Delegates have been advised to abstain in votes regarding ACIFA's future plans since the MRFA will no longer be a member of ACIFA. Questions about the MRFA leaving ACIFA should be directed to the ACIFA or MRFA Presidents.

3. Updates:

- a. Respectful Workplace Steering Committee
A proposal for the Ombudsperson position is being drafted by Scott Murray.
- b. MRU Draft Code of Conduct
Marc will send a reminder to faculty about the petition and opportunity to provide feedback.

Adjournment: The meeting was adjourned at 2:00pm.

Communications Officer,
Mount Royal Faculty Association

Date of approval