

## **Minutes of the Mount Royal Faculty Association**

**Meeting date: May 10, 2017**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on May 10, 2017. The meeting convened at 12:00pm, President, Marc Schroeder, presiding

### **Members Present**

Marc Schroeder  
Shiraz Kurji  
Roberta Lexier

Allison MacKenzie  
Guy Obrecht  
Sabrina Reed  
David Clemis

Jenn Solinas  
Lee Easton  
Brenda Lang

### **Agenda**

Added: New Business 7 - Selection Committee for Academic Director of Indigenization

### **Approval of Minutes**

Motion was made by Marc Schroeder to approve the minutes of the April 21, 2017 Executive Board meeting. Motion Carried.

### **Business Arising**

1. Calgary Herald Letter to the Editor  
This was submitted and published.
2. Bill 7
  - a. Update and discussion  
Bill 7 has passed without amendments. Since the MRFA already sent out a press release and communicated its appreciation to the Ministry, no further communication is required at this time.
  - b. Striking a Labour Code Transition Committee  
This steering committee will do initial work to ensure compliance with legislation and will facilitate consideration of required changes to the bylaws, the timing of ratification procedures, strike protocol, etc. The committee may be comprised of the President, the two Vice-Presidents, the Communications, Advocacy and Academic Liaison Officers, one member of the Negotiating Committee, and one Department Communicator.

### **Unfinished Business**

1. Vice Provost Discussion at GFC  
There is a lack of transparency around the process by which the Vice Provost title was assigned to the AVP Teaching and Learning position and there are related concerns about the renewal of this position for another term without any formal reappointment process having been followed.

Motion THAT the MRFA Executive Board approve submitting a FOIP request on PEC and Deans' Council Minutes for the 2016-2017 academic year up to and including the most recent meetings. This request is specifically related to any discussion around position descriptions, redefining roles, redistribution of duties and anything related to the position of AVP Teaching and Learning, its renewal, and the Vice Provost title.

Moved: Allison Mackenzie

Seconded: Brenda Lang

Discussion

Vote – Carried

### **New Business**

1. GIC Approvals
  - a. Redemption of Building Fund GIC – \$50,063.15 (to bring down to target balance and facilitate transfer to Contingency Fund)  
Moved: Shiraz Kurji

Seconded: Sabrina Reed

Vote – Carried Unanimously

- b. Establishing New Contingency Fund GIC – \$80,000 (from the operating surplus which was transferred to Contingency)

Moved: Shiraz Kurji

Seconded: Allison MacKenzie

Vote – Carried Unanimously

2. Faculty Centre Management Recommendations

Motion THAT the Executive Board approve the purchase of the Ingenico ICT 220 from Elavon.

Moved: Shiraz Kurji

Seconded: Roberta Lexier

Vote – Carried Unanimously

Motion THAT the Executive Board approve the installation of a wall and door in the Association office at the projected cost of \$5,870, to be paid from the building fund, with an additional cost for a mail slot and required wiring.

Moved: Sabrina Reed

Seconded: Brenda Lang

Discussion

Vote – Carried Unanimously

Motion THAT the Executive Board approve the purchase of the 6x4 foot whiteboard to be used in meeting room two and for MRFA events as needed.

Moved: Jenn Solinas

Seconded: Lee Easton

Discussion

Vote – Carried Unanimously

Document Management System

At its next meeting, the Executive Board will consider the recommended purchase of Filehold. It will cost \$10,000 the first year and \$5,000 annually.

This software is required to better manage, access and archive our files.

3. Final Preparation for the AGM

The agenda was reviewed and the reports were discussed.

4. Preparation to Review Long Term Bargaining Goals

The Executive Board will review this committee's charter and revise the committee.

5. Update of MRU forms for Contract Faculty

Marc will discuss outstanding form updates with Arianne, and Guy will be involved in reviewing any proposed changes.

6. Report From CAUT Council

A written report was circulated to the Executive Board.

7. MRFA Appointee to the Academic Director of Indigenization

The Executive Board will consider potential appointees at its next meeting.

**In Camera Session**

**Officers' Reports - Deferred**

**Adjournment:** The meeting was adjourned at 2:10pm.

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Communications Officer,  
Mount Royal Faculty Association

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Date of approval