

MINUTES of the Mount Royal Faculty Association
Meeting date: March 20, 2012

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on March 20, 2012. The meeting convened at 2:30pm, President Gerry Cross presiding and Kit Dobson, Secretary.

Members in attendance:	Qasim Syed	Rafik Kurji
	Cliff Werier	Gerry Cross
	Elaine Mullen	Pat Kostouros
	David Sabiston	Gerard Lucyshyn
		Not Present:
		Kit Dobson

Agenda

Add: Item 7 to New Business, Bank Account Funds Transfer

Approval of minutes: Motion was made by Gerry Cross, and seconded to approve the minutes of the March 6, 2012 meeting. **Motion carried.**

Officer's Reports

President's Report

1. Chairs' Support Program Grievance Workshop
 - o This workshop was useful for Chairs.

2. Two Presidents' Events
 - o The first of these events was last Friday and was well attended. Plans for the second event, on March 30, are being finalized.
 - o Cliff to send Gerry the name of a possible panel member.
 - o These discussions will be ongoing

Unfinished Business

1. Compassionate Fund Request

- Possible motions to be considered further at the next meeting
 - o Motion THAT the MRFA approve in principle the provision of funds to cover the cost of 6 months' benefits
 - o Motion THAT the MRFA provide an additional amount to bring the member up to 70% of net income for March and April. This is to include the 2,000 already provided and any other partial funding the member is receiving.
- Gerry will bring back exact numbers and more information for the meeting next week.
- Gerard will submit the cost of benefits April-August.

2. Review of Individual PD Guidelines

- Gerry will bring the following changes approved by the Executive to Robin
- Add "research" to point 2 and 2.d the rest of the changes are updating it to reflect changes to the Collective Agreement
- Payroll does not have any role to veto these payments. This needs to be clarified with Finance/Payroll
- Change the allocation period from July 1-June 30 to August 15-August 14: Agreed
- While away and unable to claim/accrue funds the four year count should stop: Agreed
- Why is there a four year limit to save up the funds: this is in the Agreement
- Receipts should not be required to be "original" as many receipts are printed from online. Agreed
- 6.a: Part-time members should be able to use their allocations to partially reimburse costs of purchasing computers/capital equipment. Gerry will bring this issue to Robin
- Application forms need to be revised: Gerry will work on addressing the problems with the forms.

3. Review of FDC Guidelines

- The Collective Agreement refers to this as a PD fund (i.e. it is not just for conference presentations/research). Gerry will discuss the purpose of this fund with Robin and Randy.
- Agreed

4. Discussion of Faculty Association Organization sub-committee Documents

- This Friday the subcommittee will map out its report for the AGM. This will be brought to the Executive next to be approved

New Business

1. April General Meeting

- Add item: Process for changing instructional hours in courses
- Compassionate fund request: Gerard will suggest language for this item

2. Member Support Committee

- It should be renamed to Negotiations Support Committee: Agreed.
- Gerry will email the draft to Cliff who will revise it. We will approve it at the next Executive meeting.

4. Student Access to Centre request

Gerry will discuss the request with the Event organizer

5. Results of SEI Votes

- Circulated to the Executive for Information. Will be presented at the General Meeting.

6. GFC Committee Membership of the Academic Liaison Officer

- We need to consider how the ALO could be a member of APPC. This would significantly benefit the work of the ALO and ALC.

7. Bank Account Funds Transfer

Motion THAT the MRFA Executive approve the transfer of \$6,646.10 from the Operating Fund to the Contingency fund Bank Account.

Moved: Rafik Kurji

Vote

Carried

Adjournment: The meeting was adjourned at 4:10pm.

Secretary
Mount Royal Faculty Association

Date of approval