

MINUTES of the Mount Royal Faculty Association

Meeting date: March 2, 2011

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on March 2, 2010. The meeting convened at 11:00am, President Gerry Cross presiding, and Rod Corbett secretary.

Members in attendance:

Gerry Cross
Cari Merkley
Rod Corbett
David Hyttenrauch
David Sabiston

Rafik Kurji
Gerard Lucyshyn
Qasim Syed

Members not in attendance:

Kelly Hewson

Approval of minutes: Motion was made by Gerry Cross to approve the minutes of the January 21 and February 11 meeting. **Motion carried.**

Agenda

Add under New Business

6. MRU Sustainability Committee
7. Information Item: ACIFA Survey Provincial Summary
8. ACIFA Update

Officers' reports:

Treasurer

1. Dues Change: move to 1% of salary

- Rational:
 - Dues were based on C13 which does not exist anymore so we have to make a change
 - All our peer institutions use a percentage of gross income and the lowest is 1% with TRU at 1.5% (ACIFA members dues are generally above 1%)
 - Expected increases in costs will be covered by our revenues going up proportionate to number of faculty and their salaries.
- Process:
 - Rafik will develop a ppt. presentation to have at the General Meeting tomorrow
 - If members do not support the percentage of gross salary we would have to pick a point on the new grid.
 - From the outcome of the general meeting we will have to bring this to the AGM as a bylaw change.
 - If approved, the change will take effect July 1, 2011

2. Contingency fund increase

Management Committee recommendation THAT the Association increase its contingency fund to \$200,000 pending review of similar funds at peer institutions. And, THAT this increase be derived from operating surpluses, the remainder of funds in the Building fund account, and a 3-4% budget allocation for 2011- 2013 as needed.

- We will maintain the remaining funds in the building fund account for use on our physical assets when needed. The Contingency fund increase will be considered separate from this and will be funded through surpluses and the budget allocation.

3. Fiscal Year Change

Management committee recommendation THAT the Executive Board propose changing the Association's fiscal year to begin April 1 and end March 31 effective March 2012.

- This is a bylaw change and will be included in the bylaw change proposal package in May.

Unfinished business:

Department visit action items

- Daycare
 - See att. for childcare in relation to faculty from a collective agreement standpoint
 - Action: Cari and Gerry will develop a presentation for the next general meeting and it will be mentioned at the meeting tomorrow. This presentation will identify the alternatives with examples. At this point we are not making any proposals
- Support for Developing Scholarship Plans
 - Trevor Davis thought it was a good idea and will work on it.
- Ethics Application Process
 - Deferred

New business:

1. Items for Dave Marshall's Transition Meetings

- Dave is holding a retreat which will be his handoff and included in that are the key performance indicators. He has asked if there are any items that we want added to the agenda.
 - The relative weighting of scholarship and teaching in the faculty rewards system, work patterns, etc. This is an important transition topic as we want to ensure that the direction we established be continued
 - Equity and Diversity in Leadership
 - Continuing support for SoTL

- Action: Gerry will pass these items to Dave
 - If anything else comes to mind let Gerry know

2. Another Possible Scheduling Policy Violation of the CA

- In relation to the no discrimination clause, 22.1.1, a member brought forward a complaint that the scheduling constraints allows people with children to teach only 10-3 but does not allow faculty members without children to put in similar constraints.
 - Gerry is going to pass this on to the scheduling committee

3. Exec Contribution to the Farewell to the Marshall Party

Motion THAT the MRFA Exec purchase a keg of beer for the party and a minimum of 2 cases of wine possibly to be increased to four cases depending on the attendance of the event.

Discussion

Vote

Carried

Motion THAT the MRFA make Dave Marshall a lifetime honorary member, and that this be brought to the membership at the General meeting on March 3, 2011 for Approval.

Moved: David Hyttenrauch

Seconded: Cari Merkley

Vote

Carried Unanimously

4. Interpretation of 4.7.1 and 4.8.2 for the Department of General Education

- Gen-ed raised the issue of who is considered to be a member of their academic unit when inviting “all members of the academic unit” to attend the meeting that determines Part-time Appointment and re-appointment criteria.

Motion THAT this proposal will be sent to the negotiating committee for them to consider in this round of bargaining.

Discussion

Vote

Carried

5. Motions Regarding Processing FEC SEI Survey Results

- 421 responses: this far exceeds any response to other surveys
1. Quantitative analysis:
 - we have a responsibility to go through these responses as it is obviously important to our members
 2. Students coding data:
 - A quantitative report is more likely to be acted on by UTPC

- We should support the first motion and if we are not okay with students working on it then we can work on developing another proposal to do this quantification.
- 3. Students' compensation:
 - This will be considered if we decide to have students do it.
- 4. Release of the data:
 - Data being released for a paper to be written may not be possible since the survey/data collection was not approved through research ethics.
 - Gerry will talk to Michelle Yeo about this

The executive supports Motion 1: the quantitative analysis should be done. We will then work on determining the best way to do it as the proposal of having students do it has not been supported. Gerry will work on other possibilities.

- Gerry will report back to FEC, and will come back with some form of provisions for acceptable analysis of the data

6. Sustainability committee

- The committee wants to do a presentation at a general meeting so we will do that in April.

7. ACIFA Provincial Survey Summary Results

Distributed to exec members and available on the website

8. ACIFA update

- Symposium for PSE issues on June 2: representatives from all ACIFA and CAFA members, all presidents and VP academics, and from all student will be attending (approximately 60 - 80 people)
- Theme: How to work better together effectively on PSE issues in the province

Motion THAT the MRFA offer to host the summit sponsored by ACIFA on June 2.

Moved Gerry Cross

Seconded

Vote

Carried

ACIFA visit to MRU

David will work on setting this up

Adjournment: The meeting was adjourned at 1:00pm.

Secretary
Mount Royal Faculty Association

Date of approval