

**Minutes of the Mount Royal Faculty Association**  
**Meeting date: June 2, 2014**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on June 2, 2014. The meeting convened at 2:00pm, President Gerry Cross presiding.

**Members Present:**

Gerry Cross  
Marc Schroeder  
Scott Murray  
Karen Manarin  
Brenda Lang  
Elaine Mullen  
Shiraz Kurji (till 3:36)  
Tracy Powell

**Members not Present:**

Andreas Tomaszewski  
Janice Paskey

**Guests, Incoming Executive Board members**

April McGrath, Member at Large  
Richard Sutherland, Communications Officer

**Agenda**

Added: New business item 7. Denial of 4-for-5

Officers' Reports: Moved Vice-President Negotiations Report to In Camera Session

**Minutes**

Motion was made by Gerry Cross, and seconded to approve the minutes of the May 16, 2014 meeting as amended. **Motion carried.**

**Officer's reports**

President

1. MRU Coalition Transition  
The SAMRU Executive Board was unable to attend an Executive Board Meeting this Spring. We will meet with them early in the Fall to discuss the Coalition.
2. ACIFA Conference Report  
The MRFA decision to withdraw from ACIFA was not mentioned. Gerry will write a message explaining our decision and request that it be circulated to Presidents.
3. Event for Members who were Declared Redundant  
We will not be hosting this event as there was little interest in the members affected.
4. Brief to Calgary PC Caucus  
Deferred

Treasurer's Report

1. Review of Financial Statements  
Shiraz and Gerry have reviewed the audited package, and there is no difference between what we presented at the AGM and the Statements.
2. Motion that the MRFA Executive Board approve the financial statements as presented and make them available online in the members only section of the website.  
Moved Shiraz Kurji  
Seconded: Scott Murray  
Vote  
Carried  
Unanimously

Member at Large Report, CAUT Workshop for New Presidents

This was a very valuable workshops with sessions on the role of the president, being an effective spokesperson, handling different requests, managing staff, bargaining, legal responsibilities, committee structures, bylaws, running effective meetings, relations with staff etc.

### **In Camera Session**

Vice-President Negotiations  
Grievance Report

### **Unfinished Business**

1. Model Equity Clauses  
This will be posted online and will be on the September General Meeting agenda.
2. ADC Contract Faculty Needs Assessment  
There is no action on this at this time.

### **New Business**

1. September General Meeting: Recommendation from the Communications Committee  
The Communications Committee suggests that the MRFA have a discussion following the September general meeting to clarify on decisions made at the AGM. However, this is not necessary as the Childcare Committee report will be on the Agenda.
2. MRFA Awards Committee Recommendation  
Motion THAT the Executive Board give the awards committee permission to grant two awards for the full time Distinguished Faculty Awards.  
Moved: Elaine Mullen  
Seconded: Scott Murray  
Discussion  
Withdrawn: Referred to Bylaws Committee
3. Review of 2013-2014 Executive Board Goals  
Deferred to August
4. Review of Service Honorarium Application Form  
Deferred. Gerry will discuss this with Marc
5. Move to Google Mail and Calendar  
MRU will be moving to Google Mail and Calendar in 2014-2015
6. Policies and Procedures Revision  
Motion THAT the MRFA Executive Board approve the revised Policies and Procedures Manual  
Moved: Marc Schroeder  
Seconded: Brenda Lang  
Vote  
Carried Unanimously
7. Denial of 4-for-5  
Although the Collective Agreement is written to make approval fairly automatic, the Agreement authorizes the Faculty leave committee to make the decision. 4-for-5s, half time tenure and phased retirement requests are approved if the Chair and Dean are favourable and they were not in this case.

**Adjournment:** The meeting was adjourned at 3:30pm.

---

Communications Officer,  
Mount Royal Faculty Association

---

Date of approval