

Minutes of the Mount Royal Faculty Association

Meeting date: January 9, 2013

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on January 9, 2013. The meeting convened at 3:30pm, President Gerry Cross presiding and Kit Dobson, Communications Officer

Members Present:

Brenda Lang
Scott Murray
Marc Schroeder
Kit Dobson

Elaine Mullen
Gerry Cross
David Sabiston
Pat Kostouros
Marnie Kramer-Kile

Agenda: Added: 3. New Business: Update on Meetings with New Faculty
4. New Business: Use of Faculty Centre this Friday

Approval of Minutes

Motion was made by Gerry Cross, and seconded to approve the minutes of the December 6, 2012 meeting. **Motion carried.**

Officer's Reports

President's Report

1. Grievance Report (Closed)

2. Grievance Procedures

The Grievance Committee is drafting a procedure which will include a summary of the procedure, a form for step one, and statements on the disclosure of information, confidentiality, carriage and the essence of grievances. The committee will, also, include a section on the role of the Chair:

- o All decisions are made by the Dean. Chairs and hiring committees make recommendations. Grievances are, therefore, between faculty members and the administration.
- o We need to acknowledge that Chairs get release to do administrative work. In most circumstances they are respondents to grievances because of their role in the process: not because of the decisions made.
- o The MRFA is always available to consult with Chairs whether there is a grievance or not.

The grievance committee will be discussing the Chairs Advisory Committee.
The documents for the grievance workshop will be posted on the website.

3. Presidents' Discussion Series

Institutional Governance: January 10, 3:00 - 5:00pm

Donor agreements: February 26, 12:00 - 1:30pm

Fracture between TS and TSS and new and old faculty: March 18, 12:00 - 1:30pm

4. Child Care Committee

The committee is meeting next Wednesday the review the first draft of the survey

5. ACIFA Scholarship of teaching and learning Award Winner

If the recipient agrees, David will announce this at GFC and Gerry will announce it in the President's report and at the General Meeting

Department Meetings

Biology Friday 10:00 - 10:30 (O222). Gerry, Marc and Elaine are attending

ADC Jan 21, 12:30 - 1:15 (T195). Gerry, Marc and Scott are attending

New Business

1. January General Meeting Agenda
Agenda revised

2. Recognizing Colleagues Promoted to Full Professor
Gerry will suggest that combining the promotion and tenure events this year, announcing promotions before the end of the appeal period, does not set a precedent. Next year will be different due to the different timelines for the processes.
Pat will bring this to the Social Events Committee

3. Update on New Faculty Meetings
Marnie and Marc are meeting with new faculty members. Some concerns members have raised include the equal treatment of senior lab instructors, the fair treatment of faculty relocating to Calgary, and parental leaves.

4. Use of the Faculty Centre on Friday
If Darlene agrees to the booking, University Advancement will be permitted to use the faculty centre for Lucille Gnanasihamany's farewell celebration on January 11, 2:00 - 4:00pm. The rental fee will be waived and they will be charged the fee for service.

Adjournment: The meeting was adjourned at 5:00pm.

Communications Officer
Mount Royal Faculty Association

Date of approval