

Minutes of the Mount Royal Faculty Association

Meeting date: February 1, 2013

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on February 1, 2013. The meeting convened at 2:00pm, President Gerry Cross presiding and Kit Dobson, Communications Officer

Members Present:

Gerry Cross
Elaine Mullen
Marc Schroeder
Shiraz Kurji
Kit Dobson

Scott Murray
Brenda Lang
Marnie Kramer-Kile
David Sabiston

Members not Present:

Pat Kostouros

Agenda: Added to New Business: 5. Request from the PDC

6. Request from the Diversity Committee
7. Diversity Committee Vacancy

Approval of Minutes

Motion was made by Gerry Cross, and seconded to approve the minutes of the January 23, 2013 meeting. **Motion carried.**

Business Arising

1. Budget Process Workshop
PSGC will not be doing this.
2. Course Planning and Debriefing Meetings
Motion THAT the MRFA Executive Board approve including course debriefing meetings in the list of eligible activities for Contract Faculty Service Honoraria.
Moved: Gerry Cross
Seconded: Scott Murray
Discussion:
Vote
Carried Unanimously

Officer's Reports

1. Grievance Report (Closed Session)
2. Strike at St. Francis Xavier
Motion THAT Gerry send the Saint Francis Xavier Faculty Association a letter of support.
Moved: Kit Dobson
No Discussion
Vote
Carried unanimously

Unfinished Business

1. Bylaws
Motion THAT the proposed changes in section two be referred to the Bylaws Committee for development and recommendation at the AGM.
Moved: Marc Schroeder
Seconded: Scott Murray
No Discussion
Vote
Carried Unanimously

Motion THAT the proposed changes in section three be referred to the Bylaws Committee for review and feedback to the Executive Board

Moved: Marc Schroeder

Seconded: Brenda Lang

Discussion

Vote

Carried Unanimously

Section four

1. Reword point 1 in this section to be about limiting access

Motion THAT the Bylaws Committee make a recommendation on revising the definition of social membership in the MRFA Bylaws to allow for limiting access to the centre when needed

Moved: Scott Murray

Seconded: Gerry Cross

Vote

Carried Unanimously

2. Negotiations Support Committee

The Negotiating Committee will be asked to draft terms of reference for the Negotiating Support Committee as a recommendation to the Executive Board.
Agreed.

3. Involvement of the Executive Board in Negotiations referred to the MRFA Organization Committee

4. Google software integration for meetings and events referred to the Communications Committee

5. Confidentiality Requirement

Shiraz will provide Gerry with a sample of a confidentiality agreement which will be revised for use by the Executive Board.

6. Adding a contract faculty member to ALC

There is no need to have a position on ALC restricted to contract faculty: they can already run for any of the other positions and, in terms of academic policy, they have the same interests as full time faculty.

Motion THAT a contract faculty member, with a one year term, be added to the Communications Committee. This member shall be responsible for working with the Contract Member Representative on the Executive Board and for communicating with contract faculty. And, THAT one of the positions on FEC be converted to a Contract faculty position with a one year term. This member shall be responsible for representing Contract faculty on this committee.

Moved: Gerry Cross

Seconded: Marc Schroeder

Vote

Carried

7. We will consider this year to be a pilot in terms of preparing for the fall.

In May of this year the Negotiating Committee can report to the Executive.

8. Duty to represent

The grievance committee is working on this

2. Time Log

Gerry will revise and distribute the form, and all members of the Executive Board are to fill it out for the duration of the semester.

New Business

1. Review of GM Minutes

Any changes can be sent to Chantelle

2. Travel Expense Claims for Contract Faculty

Marnie will look into the process in nursing, and Brenda will send Gerry the email so he may discuss the matter with the Chair.

3. Honorarium for the Acting Academic Liaison Officer

Deferred

4. Presidents' Discussion Series

Deferred

5. Professional Development Committee Request

Gerry will discuss Retreat invitations with the Committee

6. Diversity Committee Request

Motion THAT the Executive Board approve the Diversity committee's request to use the Faculty Centre and MRFA funds to host a panel discussion and lunch.

Moved: Gerry Cross

Vote

Carried

7. Diversity Committee Vacancy

Motion to appoint Renae Watchman to the Diversity Committee until the position next comes up for election.

Moved: Gerry Cross

Vote

Carried

Closed Session

Performance Evaluation

Adjournment: The meeting was adjourned at 4:10pm.

Communications Officer
Mount Royal Faculty Association

Date of approval