

**Mount Royal Faculty Association
Executive Board Meeting
February 26 2016,12:30 - 2:30 p.m.**

Minutes

Call to order: An Executive Board meeting of the MRFA, was held at Mount Royal University, Calgary, Alberta on February 26. 2016. The meeting convened at 12:30 pm, President, Marc Schroeder, presiding.

Members Present:

David Clemis
Shiraz Kurji
Brenda Lang
Tracy Powell
Brady Killough
Marc Schroeder
Jarett Henderson
Sabrina Reed
Allison MacKenzie

Members Absent:

Richard Sutherland

Agenda – Approved – All in Favour - Carried

Approval of Minutes

Motion: To approve the minutes of the February 12, 2016 Executive Board meeting
Moved: Marc Schroeder - All in Favour - Motion Carried.

New Business

- Approval Guest Access to Faculty Centre March 10, 2016

The President noted that following the address by Larry Savage in the Lincoln Park Room there is an advocacy reception being held in the Centre and guests required approval as per the By-laws and Policies and Procedures Manual.

Motion: To extend and open the Faculty Centre to guests on March 10, 2016.

Moved : Sabrina Reed – Seconded- Allison MacKenzie – All in Favour - Carried

- Approval COCAL XII Conference – Edmonton, August 5 – 7, 2016

The President noted that this subject was discussed at the last meeting, but there was more information provided now. Following a discussion on costs and who might attend, it was decided not to make a decision at this time to allow the Ad-Hoc Contract Advisory Committee's review at their March 8th meeting as it may be advantageous to collect a list from them and provide it to the Executive Board for consideration. There may also be someone on this committee interested in attending. The consideration of using PD Funds for this event was also discussed, but it was noted that using MRFA money would give an opportunity of asking for a report. It was decided to defer a decision until after the March 8th meeting.

- Appointment Alumni Achievement Awards Selection Committee

The President noted that MRU has these awards and the policy states that there are appointments from the three associations. He further stated that it is normally the

President who sits on this committee and he would be happy to represent MRFA and sit on this committee.

Motion: To appoint Marc Schroeder to sit on the Alumni Achievement Awards Selection Committee – Moved – Allison MacKenzie – Seconded – Shiraz Kurji – All in Favour – Carried

- March General Meeting Agenda

The President drew the meetings attention to the draft agenda noting that this meeting may be slightly difficult because of logistics of the Minister of Education attending and speaking. He also noted that Larry Savage would also be addressing the membership as well as doing his lecture at the March 10th event. This does not leave much time for regular business and it was suggested to pare down the reports. Further discussion ensued and it was decided that written discretionary reports of a page in length could be provided. These reports should be available 7 days before the meeting. A big turnout is expected. The question of the Minister meeting with Administration was tabled and it was noted that the President is off campus on March 11th. He also stated that invitations to the SMRU and MRSA Executive Board had been extended to attend the meeting for the Minister's address and notification would be given to them when they should arrive. Discussion on inviting administration ensued and it was agreed that as MRFA is a separate entity and this is a General Meeting of the association it may be deemed inappropriate for administration to attend. However, it was agreed that administration should arrange their own time to meet with the Minister should it be appropriate. The President asked that should anyone have further suggestions on the March General Meeting Agenda to forward them to him as soon as possible.

- Mount Royal 2015 – 2020 Draft Academic Plan

The President noted that the latest version would be finalized next week before the March 4th meeting. Sabrina and Marc are reviewing the current version and Sabrina noted that she was in the midst of making a report. She noted that transparency was noted as well as sustainability as important factors and will forward the report within the next few days. She noted that there was a considerable difference in this version compared to last and it is up to GFC to make their own decisions. Implementation approvals are of utmost importance. Discussion on amending motions ensued and it was noted that there is a difference between amending a motion and amending the plan. Discussion on the subcommittee and the reporting structure was also noted. Membership of the implementation committee was discussed and confirmed in reading the actual plan. Trusting the faculty that a member of the GFC is on the committee was pinned as important. The question of suggesting that a GFC councillor be included was further discussed.

Officers' Reports

Grievance - The President noted that he had referred the Grievance issues to Sabrina, but that he was still working with faculty members' concerns.

President's Report

- Letter to New Minister of Advance Education

Marc stated that a letter introducing MRFA had been forwarded to the new Minister of Advanced Education noting that he had shared it with Jarett before forwarding it and a copy had also been sent to the Premier's office.

- Implementation of Arbitration Award

Marc stated that he had met with HR to discuss the process and how the payments would be handled. Keith Black and he also met on the payment process and how the

details would be communicated to faculty. He referred to the email that was distributed today, noting that it was fairly comprehensive. Marc noted the payment structure: March 1st onwards faculty will be paid on the new grid rates for 2015- 2016 and on the March 15 paystub you will see the new rates, over five more phases faculty members will receive retroactive pay with the back pay paid over two pay cheques and it will depend on the appointment category and how the faculty member is paid under the collective agreement, but it will be a dedicated two pay periods over the next two months. He further noted that the process is very complicated and is not straight forward. Further discussion ensued on the different categories and why the process is so complicated for payroll.

- Initial Preparation for AGM, May 13

The President noted the following items that require preparation:

- a) Bylaws
- b) Annual Budget and Audit
- c) Reports for all Committees – Annual Reports
- d) Nominations and Elections – Executive Board and Committees

Jarett asked about the adhoc committee on the organization of the MRFA conversation and whether there should be something available for the AGM.

- Dinner with GMUFA President and ED, Friday, March 11
Marc will be attending this dinner and noted that if another member of the Executive Board was available, they would be welcome to attend.
- Upcoming Calls for Nominations: GFC, UTPC and SLC
The President noted that March 1 the nomination process opens for the above committees and that it is very important to have engaged people running. It was suggested to go through the GFC and look into attendance records.
- Treasurer's Report
The President stated that the Faculty Centre Management looked at the budget at the last meeting. Shiraz noted that he is still of the opinion that there will be a small shortfall and there will be a small deficit, but that the association is still in financially healthy position.
- Advocacy Officer's Report – Jarrett Henderson
Update on Advocacy Week (March 7 – 11)
It was noted that the information was available on the website. The President thanked Jarett for all of his hard work in making Advocacy Week a success.
- Member at Large Report – Tracy Powell – Deferred

Announcements

- Executive Board Department Visits
The President noted that a revised schedule had been forwarded and asked that the board look at the schedule.
- Dean Candidates Business and Communication
HR has asked that the Executive Board meet with the two candidates. These meetings will take place on the Thursday March 3 and at the Board Meeting on Friday, March 4. He urged as many members be available to meet with these two candidates.

Adjournment: The meeting was adjourned at 2:45pm.

Communications Officer,
Mount Royal Faculty Association

Date of approval