

**Minutes of the Mount Royal Faculty Association**  
**Meeting date: February 24, 2017**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on February 24, 2017. The meeting convened at 2:30pm, President, Marc Schroeder, presiding.

**Members Present:**

David Clemis  
Sabrina Reed  
Guy Obrecht  
Roberta Lexier  
Allison Mackenzie

Marc Schroeder  
Shiraz Kurji

**Members not Present:**

Brenda Lang  
Jennifer Solinas  
Lee Easton

**Order of the Day, Guest 2:30-3:30pm**

David Docherty, MRU President

The Executive Board discussed the following topics with David Docherty: bicameral governance, budget transparency, enrollment management, government relations, the MRU reputation survey, and growing strategically in support of MRU's goals and in relation to the full time : contract ratio.

**Approval of Agenda**

Moved: Response to Code of Conduct moved to New Business 1

Added: Flight instructor memorial gift and Steve Fitterer's Request for MRFA Participation

**Approval of Minutes**

Motion was made by Marc Schroeder to approve the minutes of the February 8, 2017 Executive Board meeting as amended. Motion Carried.

**Business Arising**

1. Appointments
  - a. Advocacy Committee  
There were no expressions of interest: the position will be left vacant.
  - b. Diversity Committee  
The members will be asked to provide statements of interest for the Executive Board to consider.
  - c. Social Events Committee  
Motion THAT the MRFA Executive Board appoint Yuhuan Wang to the one year position and Bill Glanzman to the two year position on the MRFA Social Events Committee. -Approved by consensus

**Unfinished Business**

1. December 13, 2016 Meeting with Michael Quinn, AVP RS&CE, Regarding Funding Opportunities for Contract Faculty  
Guy and Marc met with Michael Quinn in December to discuss resources for Contract faculty. Michael identified three current barriers to funding contract faculty members' scholarship: compliance, contractual considerations, and the limitation of funds. These barriers may be addressed through interest focused bargaining.
2. Communications Committee: Request for Direction from the Executive Board Regarding Video Series (att.)  
Deferred
3. March Regular Meeting Agenda, March 2, 2017, 1:00-3:00pm  
The agenda was reviewed and revised.

### **New Business**

1. MRFA Response to Draft MRU Code of Conduct Policy  
The Executive Board approved the MRFA response, by consensus, authorized Sabrina Reed to submit the response, and acknowledged the significant amount of work the Executive has done relating to this Code over the past two years.
2. MRFA Bylaws: Changes to Consider for 2017 AGM  
Members of the Executive are to bring bylaw change suggestions to the next meeting.
3. MRFA Committee Charter Approvals  
Motion THAT the MRFA Executive Board approve the Committee Charters as revised.  
Moved: Allison Mackenzie  
Seconded: Roberta Lexier  
Vote - Carried Unanimously
4. MRFA Policies and Procedures Manual Update Approval  
Motion THAT the MRFA Executive Board approved the Policies and Procedures Manual as amended.  
Moved: Shiraz Kurji  
Seconded: Allison Mackenzie  
Vote – Carried Unanimously
5. Review of Draft MRFA Census (att.)  
Motion THAT the MRFA Executive Board authorize the administration of the MRFA census.  
Moved: Sabrina Reed  
Seconded: Roberta Lexier  
Vote – Carried Unanimously
6. Topics for Meetings with Elizabeth Evans (March 8, 12:00-12:45 – Lunch Provided)  
Executive Board members to send potential topics to Marc and/or Chantelle.
7. Memorial Contribution for Flight Instructors  
Motion THAT the MRFA make a donation, in accordance with the Association's Bereavement Policy, regardless of the flight instructors not being members of the Association.  
Moved: Roberta Lexier  
Seconded: Shiraz Kurji  
Vote – Carried Unanimously

### **In Camera Session**

President's Report  
Grievance Report (Vice-President, Policy and Senior Grievance Officer)  
Deferred

### **Officers' Reports**

President's Report  
Deferred

**Adjournment:** The meeting was adjourned at 3:50pm.

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Communications Officer,  
Mount Royal Faculty Association

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Date of approval