

## **Minutes of the Mount Royal Faculty Association**

**Meeting date: December 5, 2014**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on December 5, 2014. The meeting convened at 12:00am, President Marc Schroeder.

### **Members Present:**

Marc Schroeder  
Andreas Tomaszewski  
Shiraz Kurji  
Karen Manarin  
Elaine Mullen

Brenda Lang  
Scott Murray  
Tracy Powell

### **Members not present:**

Richard Sutherland  
April McGrath

### **Agenda**

Added to New Business, item 3: Chair Evaluations for Clinical Instructors in Nursing

### **Minutes**

Motion was made by Marc Schroeder to approve the minutes of the November 21, 2014 meeting. Motion Carried

### **In Camera Session, Grievance Reports**

Vice-President Policy and Grievance Officer's Report  
President's report

### **Officer's Reports**

President's Report

1. Vacation Time and Workload in Health and Community Studies  
Due to the number of complaints regarding this and other workload matters in the area, Marc may meet with the Dean and the Chair.
2. Arbitration Update  
The Board has agreed to use a single arbitrator, and both parties have approved Andy Sims as the arbitrator.
3. Academic Appointments for Academic Administrators  
Scott and Marc are working with Kathy and Randy to revise a draft LoU that will provide Academic Appointments for Academic Administrators. It will be brought to the membership and the Board for discussion and ratification before Marc and Kathy sign off on it.
4. CAUT Council  
Most of the business was routine and there was not a lot of debate. There were some interesting panel presentations on topics such as fairness for contract academic staff, the attack on labour rights in Canada, and advocacy. While at Council, Marc met with CAFA's Executive Director and President to let them know we were applying for Class A membership in CAUT. CAFA has no concerns with our application and will not have any unless individual CAFA members bring concerns forward.
5. Budget Shortfall and Administrative Restructuring  
Department and Faculty mergers are being discussed.
6. MRFA Advocacy Plan and MRU's Government Relations Plan  
MRU is working on a government relations plan which will be referred to the Board for approval prior to implementation. They will also be sending a pre-budget submission to the provincial government. They have never done this before: these are good improvements

The MRFA advocacy committee is working on implementing its goals, and Marc will be meeting with various MLAs to speak about PSE.

7. Updates

- a. LoU on Limited Term Evaluation  
Marc and Kathy have agreed to an LoU
- b. Draft Code of Conduct  
Our draft principles and revised code of conduct were sent to Amy Nixen.
- c. Pensions and potential move to part 1 of the PSLA  
David got a legal opinion indicating that moving to Part One of the Act will not affect pensions. If it was a threat to our pensions we would not make the move.

**Business Arising**

1. CASL Implementation Approval  
Motion THAT the MRFA Executive Board approve the CASL implementation plan as revised.  
Moved: Karen Manarin  
Seconded: Brenda Lang  
Vote  
Carried
2. Appointment to the ad hoc Committee on MRFA Staff Pensions  
Appointment Deferred  
Motion THAT the membership of the ad hoc committee include the MRFA Executive Assistant.  
Moved: Scott Murray  
Seconded: Andreas Tomaszewski  
Vote  
Carried
3. Information Design Department Communicator Appointment  
Motion THAT the MRFA Executive Board appoint Ben Kunz as Department Communicator for Information Design.  
Moved: Brenda Lang  
Seconded Shiraz Kurji  
Vote  
Carried

Unfinished Business

1. Ad hoc Committee on Long Term Bargaining Goals
  - a. Discussion  
Motion THAT the MRFA Executive Board approve the creation of an Ad hoc Committee on Long Term Bargaining Goals  
Moved: Scott Murray  
Seconded: Brenda Lang  
Discussion  
Vote  
Carried
  - b. Charter Review  
Motion THAT the Executive Board approve the charter as revised  
Moved: Karen Manarin  
Seconded: Andreas Tomaszewski  
Discussion  
Vote  
Carried
  - c. Appointments  
Deferred

2. Composition of the Negotiating Committee  
Relevant documents will be compiled and the Executive Board will consider this further at its next meeting.

**New Business**

1. GIC Investment Update and Interfund Transfer Approval  
Motion THAT the MRFA Executive Board approve the closing of one of the Association's GIC's and the transfer of the GIC balance, 25,822.40, from the Operating Fund to the Contingency Fund bank account.  
Moved: Scott Murray  
Seconded: Brenda Lang  
Vote  
Approved
2. Topics for Meeting with Vince Salyers  
Vince is attending the December 18 Executive Board Meeting.
3. Chairs Evaluations for Clinical Instructors in Nursing and Midwifery  
The Agreement does not require a specific form be used: they can use an alternate form. They should inform the teaching and learning standing committee of GFC that they are working on this. They could propose a form and submit it to the committee.  
The Agreement may need to be modified to allow for someone other than a tenured designate to do the evaluation.

**Adjournment:** The meeting was adjourned at 2:00pm.

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Communications Officer,  
Mount Royal Faculty Association

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Date of approval