

Minutes of the Mount Royal Faculty Association
Meeting date: December 8, 2015

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on December 8, 2015. The meeting convened at 12:08pm, President, Marc Schroeder, presiding

Members Present:

Marc Schroeder
Sabrina Reed
Brenda Lang
Richard Sutherland
Shiraz Kurji

Jarett Henderson
Brady Killough
Tracy Powell
Not Present:
David Clemis
Allison MacKenzie

Agenda

Added to New Business, items 7-9: Appointments to the Department Communicators, the Joint Committee on the Interpretation of the Collective Agreement, and the Code of Conduct Review.

Approval of Minutes

Motion was made by Marc Schroeder to approve the minutes of the November 17 and November 24, 2015 Executive Board meetings. Motion Carried

Unfinished Business

1. Travel Expense Approval
Given the current budget situation we will not send a member to the Harry Crowe Academic Freedom conference; however, attendance at such conferences is worthwhile. So, we will plan to increase our travel budget for 2016-2017.
2. Negotiation Issues
 - a. Revised Executive Board Submission to the Negotiating Committee
Motion THAT the Executive Board approve the submission to the Negotiating Committee.
Moved: Brenda Lang
Seconded: Sabrina Reed
Discussion
Vote
Carried unanimously
 - b. Draft Principles for MoUs
Motion THAT the Executive Board approve referring the MoU Principles to the Negotiating Committee for information
Moved: Brenda Lang
Seconded: Shiraz Kurji
Discussion
Vote
Carried Unanimously
 - c. Interest Focused Bargaining Training Opportunity
Representatives from the MRFA, the administration and the Board will be invited to attend the January session and the first day of interest focused bargaining training being offered by Gary Furlong for the Negotiating teams. Expected representatives include the MRFA President, VP Policy & Grievance Officer and Board of Governors Rep; the MRU President and VP Academic; and the Board Chair and the Chair of the Board's HR and Compensation Committee. Scheduling details are to be confirmed: the additional January date may necessitate an extension initial timelines for negotiating process.
 - d. Faculty Displays of Solidarity
Deferred

Business Arising

1. Debrief from meeting with MRSA & Winter 2016 meeting
Baset and Marc will meet to follow up in January and will discuss possible improvements for future meetings.

New Business

1. Proposed MRFA Campaign to Sponsor Syrian Refugees
MRFA policy prevents it from donating to or engaging in charitable activities. We will inform members of CAUT's campaign and bring this forward to other University groups.
2. Appointment to the University Benefits Committee (att.)
Motion THAT the Executive Board approve the appointment of Rafik Kurji to the University Benefits Committee, subject to his agreement, and to appoint Christian Cook if he is not available.
Moved: Brenda Lang
Seconded: Sabrina Reed
Discussion: Marc will recommend establishing term lengths for this committee.
This representative's term will end in June 2016
Vote
Carried with 1 abstention
3. Ad Hoc Search Committee Hiring Recommendations
 - a. Approval of Recommended Candidate
Motion THAT the Executive Board approve the recommended candidate for the interim Executive Assistant position.
Moved: Brady Killough
Seconded: Sabrina Reed
Vote
Carried Unanimously
 - b. Contract Completion Bonus
Motion THAT the Executive Board approve the recommended contract completion bonus of \$1,000.
Moved: Shiraz Kurji
Seconded: Tracy Powell
Discussion
Vote
Carried Unanimously
 - c. Approval of Hiring Documents and Grid Placement
Motion THAT the Executive Board approve the hiring documents and the proposed grid step of 16-6 of MRSA Salary Schedule A.
Moved: Shiraz Kurji
Seconded: Brady Killough
Discussion
Vote
Carried Unanimously
4. Expense Approval Request for Political Action and Advocacy Committee
Motion THAT the MRFA Executive Board enable the MRFA Advocacy Committee to allocate a maximum of \$1400.00 from the Political Action and Advocacy fund to host Professor Savage as a guest speaker to MRFA Members during 2016 Advocacy Week.
Moved: Jarett Henderson
Seconded: Brenda Lang
Discussion
Vote
Carried Unanimously

5. Topics for meeting with Jim Zimmer
Topics considered: additional topics can be sent to Marc and Chantelle
6. CASL Update
The vast majority of our members have opted in. There are a few members who have explicitly opted out and many who did not respond. Most non-respondents were contract faculty in nursing. We have until June 1 to switch over to the CASL compliant lists for emails. Prior to this, we will try one last time to get consent from remaining members. Once the CASL lists are implemented, messages to all faculty will include only messages related to MRFA meetings or negotiations.
7. Appointing Department Communicators
Motion THAT the Executive Board approve the appointment of Jordan Crate Serhal and Erika Smith to be Department Communicators for the Library and ADC, respectively.
Moved: Richard Sutherland
Seconded: Brady Killough
Vote
Carried Unanimously
8. Appointment to the Joint Committee for the Interpretation of the Collective Agreement
Marc will inquire with potential members and the Executive Board will make the appointment at its next meeting.
9. Appointment to the Code of Conduct Review Committee
Motion THAT the Executive Board approve the appointment of Marc Schroeder to the Code of Conduct Review Committee as the Association's Representative.
Moved: Brady Killough
Seconded: Shiraz Kurji
Discussion
Vote
Carried Unanimously

In Camera Session

VP Policy & Grievance Officer's Report
President's Report
Negotiations Report

Officers' Reports

President's Report
Deferred

Adjournment: The meeting was adjourned at 2:05pm.

Communications Officer,
Mount Royal Faculty Association

Date of approval