

MINUTES of the Mount Royal Faculty Association

Meeting date: April 18, 2011

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on April 18, 2011. The meeting convened at 11:00am, President Gerry Cross presiding, and Rod Corbett secretary.

Members in attendance:

Gerry Cross

David Sabiston

Qasim Syed

David Hyttenrauch

Rafik Kurji

Cari Merkley

Rod Corbett

Gerard Lucyshyn

Kelly Hewson

Agenda

Added under New Business:

Next Exec Meeting, PAC Workshops

Approval of minutes: Motion was made by Gerry Cross, and seconded to approve the minutes of the March 30 meeting. **Motion carried.**

Motion was made by Gerry Cross, and seconded to approve the minutes of the April 4 meeting. **Motion carried as amended.**

Officers' reports:

President

- SAMRU Federal Candidates forum
 - This cannot be done this year as it is a bad time of year for the students

Part-time Faculty Representative

- Negotiations Report on Website
 - Gerry will contact Baset re: synchronizing the mrfa.net login to mtroyal.ca

Board and committee reports:

1. Diversity Committee: Presentation at AGM

- Any plans of the committee can be brought to the Executive April 27

2. Communications Committee

Motion THAT we remove the Communications Committee report from the AGM consent agenda in order that Rod may demonstrate the MRFA Facebook page

Moved: Rod Corbett

Seconded: Cari Merkley

Vote

Carried

Unfinished business:

1. Elections

A) Part-time Representative Election

Deferred to discuss in context with the proposed bylaw changes

B) Nominations (att.)

Executive Nominations

- Only one exec position does not have a nominee

Committee Nominations

- Academic Liaison Committee
 - The members of the current committee are working on recruitment
- Names appearing on many committees / workload
 - If there is too much workload we do have a by election in September to correct it
 - We should change the bylaw prevent running for two executive positions at once.
 - Gerry will speak the member about this and encourage him to withdraw one of his nominations.

New business:

1. Grievance Reporting

- Gerry is going to prepare a summary report of all the grievances including those resolved at step one. This would be part of the President's Report at the AGM. As appropriate, part of this will be what to/not to do to avoid situations reoccurring.
 - Generalized reports with info on what can be improved are very beneficial
 - Number of grievances, pending/resolved etc., informative and preventative statement in a presidential advice section
 - This would inform members, prevent recurrence, and assist new presidents, executives and negotiating teams.

2. Identification of possible bylaw changes

- 6.2: all after 6.2.1 is to be deleted
- Add: restrict number of exec positions a member can run for at once

3. Ethics Committee Training

- In the revised bylaws the ethics committee is to keep a list of available training courses and first year members of the committee are to be encouraged to take at least one of the workshops. It is the responsibility of the ethics committee to maintain the list and it is the responsibility of the exec to approve it

Introduction to Conflict Resolution (MRU)

Cari will send HR seminar details to Gerry

Approved

Negotiating with Integrity (MRU)

Defeated

Dealing with Difficult Conversations (MRU)

Defeated

UofC courses

Defeated

Law Society course on Mediation

This will be looked into

4. ACIFA delegates

- MRU has seven votes
 - Gerry, Qasim, Rod, and Rafik will be delegates
 - Chantelle will contact Lynn to see who has registered or is presenting from MRU and Gerry can contact them

5. MRFA Scholarships

Motion THAT the MRFA eliminate the MRFA Scholarship for Theatre, Music, and Speech Performance

Moved: Gerry Cross

Discussion

Vote

Carried

Motion THAT we top up the other scholarships to ____ (\$750 or \$600)

Moved: Qasim Syed

Seconded: Gerard Lucyshyn

Motion to Amend: David Hyttenrauch "to 750\$ effective immediately"

Vote

Carried (1 opposed)

Motion THAT the MRFA increase the scholarship amount to the previously agreed upon 750\$ per faculty effective immediately

Moved: Gerry Cross

Vote

Carried, 2 opposed: executive had not reviewed the accounts prior to decision

6. Guidelines for use of PD Funds

- Add scholarship under #2.
- Expenditures related directly to teaching role (2.a.)
 - This should be "any academic book manuscript etc. as approved by the Dean"
 - Adding the word academic, removing the word college, and removing payroll approval
- Make a statement of intent: the purpose of the fund is to be as flexible as possible so that faculty may use it for their professional development
 - With this statement we can remove first sentence in 2.a.
- We want to make this as flexible as possible but are unsure of how to do this: Gerry will talk to someone in payroll about this then bring to Robin

7. Faculty representation on administrative selection committees

- There were requests from the PTFTF that a PT member be put on the VP academic selection committee and the dean selection committees

Gerry Moves THAT, whereas we expect that part time faculty members participating in all day selection committee processes may request that the faculty member covering their missed classes be paid, we support the addition of a specific Part-time representative on dean / director selection committees and THAT funding for class coverage shall be provided by the Provosts office

Amendment

Replace provided with shall

Moved: Gerry Cross

Seconded: Gerard Lucyshyn

Vote

Carried

Motion THAT we add a Part-time faculty member to be nominated and elected by all Full

and Part-time faculty in the university with the stipulation above on paying for missed class time

Moved: Gerry Gross

Vote

Carried

Motion THAT, in the composition of the selection committee for the Provost and VP Academic, “5 tenured faculty members” shall be replaced with “5 faculty members, at least 4 of whom shall be tenured.”

Moved Gerry Cross

Vote

Carried (1 opposed)

8. AGM Agenda and Package

- Motions on voting and daycare need to be separate, do not include the vision statement, separate financial bylaw changes/motions

Motion THAT the MRFA hold voting at ____ (1030 or 11)

Discussion

Agreed to 10:30

- Need to consider what bylaw changes are to be presented as a package and which need to be removed

9. Tenure Evaluations and Performance review in the ADC

- First this will be approved by the executive then Gerry will bring it to Robin Fisher and Jim Zimmer then it will go to both Negotiating Committees
- Discussion.
- Document Approved

10. Form of FEC report

- The executive prefers the report to be placed in the context of other literature on the topic. Gerry will inform FEC of this decision.

11. Next Meeting

- Wednesday 11:00am – 1:00pm
 - Bylaw changes on agenda: send input to Gerry if you cannot make the meeting
- Additional change: clarify purpose of bylaws committee

12. PAC workshops

- Members of the executive are encouraged to attend

Closed Session

Deferred to April 20

Adjournment: The meeting was adjourned at 1:24pm.

Secretary
Mount Royal Faculty Association

Date of approval