

## **MINUTES of the Mount Royal Faculty Association**

**Meeting date: April 24, 2012**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on April 24, 2012. The meeting convened at 2:30pm, President Gerry Cross presiding and Kit Dobson, Secretary.

### **Members in attendance:**

Cliff Werier	Qasim Syed
Elaine Mullen	Gerry Cross
Kit Dobson	Pat Kostouros
David Sabiston	Gerard Lucyshyn

### **Members not in attendance:**

Rafik Kurji

### **Agenda**

Added: MRFA Teaching Awards, #5 New Business  
Annual Report Workshops, #6 New Business

**Approval of minutes:** Motion was made by Gerry Cross, and seconded to approve the minutes of the April 17, 2012 meeting. **Motion carried as amended**

### **Unfinished Business**

#### 1. Bylaw Changes

- The MRFA Executive Board agreed to all the following Bylaw changes, amendments, and/or omissions
- 70 members required for quorum for Special and Extraordinary Meetings
- Quorum of Executive increased to six
- Retain sentence in 9.5.2
- Clarification on Board payment of reassigned time to be omitted from changes
- Added Board Representative reporting on Public sessions meetings
- Committee Reporting
  - 10.1.2 will be revised to read: “All Standing Committees of the Association shall be responsible to the Executive Board, and shall report to the Executive Board once a semester and shall report to the membership at regular meetings and general meetings as required”
  - 10.1.4 Minutes to Executive Assistant to be omitted from bylaw changes: Agreed
  - 10.1.3 Committee Charters included
- Faculty Development Coordinator on the Professional Development Committee
  - Remove “all members shall be voting members of the committee except the FDC” and replace it with “the FDC is a non-voting ex officio member of PDC” Agreed
  - We will maintain the FDC position on PDC but will revise the article to state: “Faculty Development Coordinator or designee”
- Change name of PAC to Professional Standards and Governance Committee
- PDC could also change its name to reflect its support of teaching *and* scholarship
  - This will be addressed next year
- Reduce number of PAC positions requiring tenure to three
- Remove tenure requirement for members of the Bylaws Committee
- Changes to articles 10.11.3 and 10.11.4
- Recommendations from think tank deferred to next year
- Advocacy Committee
  - 10.13.4, add “approved by the membership as necessary”
- Elections
  - 12.2.2 Agreed
  - 12.2.3 Agreed
  - 12.2.4 Agreed
  - 12.2.5 “higher vote counts elected to two year terms, [unless requested

- otherwise by the candidate]” Agreed
- Wording for fall elections changed to enable online voting
- Minimum period for nominations to be open for the Part-time Member Representative Position. Add: “nominations open no later than the first week of September”
- 12.1.6 add requirement that nominations open 20 days prior to AGM
- 12.2.1 revised for clarification that we do accept nominations for joint committees
- 12.2.6 scrutineers for committee ballot counting: Rafik can make a suggestion on this
- 13.1 added ability to do by-election to fill committee vacancies
- 15.4.2 Accommodation and Food
- Gerry will make the changes and send revisions to Chantelle

## 2. AGM Agenda

- Gerry acknowledges the outgoing members of the Executive Board at the end of the President’s Report: at this time they will be asked if they would like to say a few words/make a very brief statement.

## 3. Faculty Centre Management Committee Purchase Recommendation

Recommendation THAT the MRFA Executive Board approve the expenditure of \$2,700 from the Building Fund for the purchase of 60 stackable chairs.

Discussion

Vote

Passed unanimously

## **New Business**

1. Budget Review
  - Move Ethics to the rest of the committees
  - Increase to PAC Budget may be considered more fully in the future
2. Nominations Update
  - We already have two candidates for VP Policy
  - We are expecting a nomination for Treasurer
  - Two people expressed interest in the 1 year Member at Large position. We will try to recruit for the other Member at Large position from an underrepresented area
  - FTC: Chantelle will get the names of those who have been on the committee in the last 5 years and we can look at this again at the next meeting
  - UPTC: we have a nomination for this position
  - We will recruit to fill the Negotiating Committee vacancies (both positions require tenure)
3. Review of Faculty Association Organization discussion Paper
  - Remove Ombudsperson and PDC/ PAC and refer to the Advocacy Committee
  - Move ACIFA/CAUT topic to Presidents Report
4. Debriefing: April 17, 2012 Meeting
5. MRFA Teaching Awards
  - This will be an Executive Board goal for next year. Elaine will be a member of the subcommittee.
6. Faculty Annual Report Workshops

- This workshop should not be offered by Research Services. The Annual Report form should be maintained and numbers from it should be reported by Academic Affairs.

**Adjournment:** the meeting was adjourned at 4:50pm

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Secretary  
Mount Royal Faculty Association

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Date of approval