

## **Minutes of the Mount Royal Faculty Association**

**Meeting date: April 17, 2015**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on April 17, 2015. The meeting convened at 12:00pm, President, Marc Schroeder, presiding.

### **Members Present:**

Marc Schroeder  
Scott Murray  
Karen Manarin  
Shiraz Kurji  
Andreas Tomaszewski

Richard Sutherland  
Elaine Mullen  
Brenda Lang

### **Members not Present:**

April McGrath  
Tracy Powell

### **Agenda**

Approved

### **Minutes**

Motion was made by Marc Schroeder to approve the minutes of the March 27, 2015 meeting.  
Motion Carried

### **Unfinished Business**

1. Nomination to the Arbitration Board  
This nomination was done over email.

### **Business Arising**

1. Recommendation from FCM on MRFA Staff Pensions
  - a. Pay Out of Leaving Bonus  
Motion THAT the MRFA Executive Board approve paying out the leaving bonus to Darlene Windrem upon her retirement and to Chantelle Anderson when the new RRSP Contribution rates are implemented.  
Vote  
Carried
  - b. Percentage Contributions to RRSPs  
The amount to be paid by the MRFA will be similar to LAPP contribution rates with an additional amount, to be determined by Shiraz and approved by the Executive Board, to compensate for staff not being on a Defined Benefit Plan.
2. 2015-2016 Revised Draft Budget (att.)  
We have removed budget lines for ACIFA dues, Ethics Committee training and MRFA Service Gifts. Other expense accounts have been reduced to reflect prior year actuals and to reduce spending to save for the Contingency Fund.
3. Bylaw Changes (att.)  
The Executive Board reviewed and revised the proposed bylaw changes.  
Motion THAT the MRFA Executive Board submit the proposed bylaw changes, as amended, to the membership at the 2015 AGM.  
Moved: Brenda Lang  
Seconded: Scott Murray  
Vote  
Carried Unanimously

### **New Business**

1. FCM Recommendations
  - a. Motion THAT the Executive Board Approve the establishment of a GIC for the Contingency Fund in the amount of \$30,000, the Interfund Transfer of \$30,000 from the Operating Fund to the Contingency Fund, and the Interfund Transfer of \$7,000 from the Operating Fund to the Building Fund.  
Moved: Shiraz Kurji

Seconded: Andreas Tomaszewski  
Vote  
Carried

- b. Bylaw Change – Contingency Fund Increase (att.)

Motion THAT the MRFA Executive Board Approve increasing the target for the Contingency Fund from \$200,000 to \$300,000.

Moved: Shiraz Kurji  
Seconded: Karen Manarin  
Vote  
Carried

- c. Policies and Procedures Manual Revision – Faculty Centre Lending Policy (att.)  
Motion THAT the MRFA Executive Board approve the revision of the Policies and Procedures Manual to prevent MRFA property from being lent out.

Moved: Shiraz Kurji  
Seconded: Brenda Lang  
Vote  
Carried

2. AGM

- a. Reports Due April 23  
b. Revised Agenda (att.)  
Reviewed

3. MRFA Attendee at Symposium on Civility  
Scott and Elaine will attend.

4. Debrief Meeting with Kathy and Randy

5. Message from member Regarding the Sabbatical Leave Process  
Sabbatical applications based on increasing a members' teaching expertise should be considered on par with scholarship projects: TS and TSS faculty are eligible for sabbaticals. Marc will follow up with Kathy to ensure that the criteria and forms are being developed and that teaching and scholarship are being considered equally by the committee.

**In Camera Session, Grievance Report**

VP Policy Leave and Grievance Officer Report

**Officers' Reports**

President's Report

1. Recent Meetings

- a. Michael Barr – MRUs new Chief Information Officer  
Marc met with Michael, and he will be attending an Executive Board meeting in May.
- b. Ariane Tennant, New MRU AVP Human Resources  
Marc met with Ariane, and she will be attending an Executive Board meeting in May.
- c. Board of Governors  
Marc circulated the MRFA Model PSE platform and spoke about the Code of Conduct. The MRFA, with assistance from the Department Communicators will conduct a petition against the Code of Conduct and submit it to the Board.

2. Joint Committee Report on Reorg

The committee added a definition of Faculty, added wording for the Promotion Committee in GenEd/ADC, and minor changes were made to an MoU related to ADC.

The committee identified other issues arising from the reorganization that need to be dealt with by other groups. The committee's report will go to members for ratification.

3. Updates

- a. FCC Hiring  
We have four candidates being interviewed in late April
- b. CAUT membership Decision  
Marc has asked to speak to this item. The decision will be made May 1.
- c. Model PSE Platform  
This was sent to all political parties, other Faculty Association Presidents, and to the media.
- d. MRSA Arbitration Decision  
The MRSA got 2% retroactive for 2014-2015, 2.25% for 2015-2016, and 2.5% 2016-2017.

Vice President Negotiations Report

1. Arbitration Hearing

The outcome depends on the comparable used by the arbitrator.

**Adjournment:** The meeting was adjourned at 2:30pm.

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Communications Officer,  
Mount Royal Faculty Association

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Date of approval