

MINUTES of the Mount Royal Faculty Association

Meeting date: April 10, 2012

Call to order: An Executive Board Meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on April 10, 2012. The meeting convened at 2:30pm, President Gerry Cross presiding and Kit Dobson, Secretary.

Members in attendance:

Gerry Cross	Kit Dobson	Qasim Syed
Pat Kostouros	Elaine Mullen	Rafik Kurji
Cliff Werier	Gerard Lucyshyn	David Sabiston

Approval of minutes: Motion was made by Gerry Cross, and seconded to approve the minutes of the March 27, 2012 meeting. **Motion carried as amended.**

Agenda

Add: Election forum under Unfinished Business number 5
Aviation Open House under President's Report number 3
Meeting Times under President's Report number 4

Officer's Report

President's Report

1. Grievance report (Closed)
2. Workload Committee Report (att.)
 - Members need to be made aware of these recommendations and that they have the right, and obligation, to ensure that Policies and the Collective Agreement are followed. Members need to act to protect their rights and ensure their workload is not increased.
 - An executive Summary of the Workload Committee Report will be sent out in the April President's Report
 - Department Communicators will present the executive summary in department meetings and have members respond to the Workload Committee based on related impacts on their workload. Responses must be sent by June 15, 2012.
 - Members of the committee may attend these department meetings
 - Gerry will ask Lee to bring report to the Chair's Assembly
 - This will be discussed in our meeting with the VP Academic on April 17
 - The topic of transparency will be part of the discussion
3. Aviation Open House
 - The MRFA Executive has been invited to attend
4. Meeting Times
 - Rafik cannot attend the April 24 Executive Board meeting in which we will be finalizing Bylaw changes. If anyone else cannot attend this meeting we will have to reschedule
 - Faculty Organization sub-committee meeting for Friday Cancelled (April 13)

Unfinished Business

1. Faculty Association Organization sub-committee Recommendations
 - The recommendations of the committee were discussed at the MRFA Think-Tank on April 5. Notes from the Think-Tank have been circulated to the Executive Board.
2. Bylaw Changes to Article 9: Officers
 - The Executive does not have the time to introduce new ideas as we are wrapping this up, but we have not adequately reviewed the amount of reassigned time provided for members of the Executive Board. Next year we will review the workload of Executive

- Board members and consider increasing the reassigned time for these positions.
- Rename VP Internal to VP Policy
 - Agreed
- Rename VP Communications to Communications Officer
 - Agreed
- Maintain name of Academic Liaison Officer
 - Agreed
- Members at Large
 - Duties for both Members at Large will be listed in the Bylaws and allocated as deemed most appropriate by the Executive Board.
 - These positions will both be “Member at Large:” there is no need to differentiate between them
 - There will no longer be a Past President
 - Three or more years of tenure track appointment requirement removed
 - Agreed
- Treasurer
 - Though concerns were mentioned, this position will continue to not require tenure.
- Ombudsperson
 - We should have someone in this role: this will be included in next year’s discussion paper

3. Negotiations Support Committee

a) Charter Approval

- Mandate: “withdrawal of Service” to be replaced with “withdrawal of selected forms of service:” Agreed
- Membership
 - The Communications Officer will be on this committee
 - Agreed
- Timeframe
 - The work will not begin till fall

b) Appointments

Deferred

4. Elections Approval

- “Advocacy Committee”
 - Pat will provide Gerry with two sentences on Advocacy for the description of the Advocacy Committee to be included in the committee description section of the Bylaws
 - Membership
 - The communications officer should be ex-officio on this committee in addition to 6 other members: this year we will elect 3 for 2 years and 3 for 1 year
 - Agreed

5. Election Forum

- April 12, 4:00 – 6:00pm in Jenkins (I115)
- The Department Communicators will be asked to spread the word on this
- We will print posters and deliver them to departments by tomorrow

New Business

1. Review of PAC and PDC

- Though some are not convinced of the need for two committees, the current sense is that the committees should continue as two separate committees and we need to try to

improve the coordination between the two

Three Members of the Executive in favour of combining the committees

Five Members of the Executive in favour of keeping the two committees

- The VP Policy and VP Negotiations will no longer be members of PAC.
 - Further consideration of merging the committees will be included in the discussion paper for next year.

2. Additional Bylaw Changes

- Advocacy related bylaw changes: Gerry and Pat
- Communications related bylaw changes: Cliff and Kit

3. Planning for April 16 Board of Governors Meeting

- Reduction in instructional hours
 - Gerry will bring to the Board an example demonstrating the impact of across the board cuts
- Budget process
 - Gerry will bring this concern to the board and discuss the process that should have been followed.
- Employer of Choice
 - Elaine will address this as part of the institutional initiatives.
- Senior admin expenses and benefits
 - Elaine will discuss this with the Chair of the Board

4. Agenda for April 17 Meeting

- Meeting with David: Budget Process and Impact and Optics of travel expenses
- Meeting with Robin and Randy: Workload Committee Report including mention of transparency in reassigned time process
- They will, also, have time to cover what they want to discuss

Adjournment: the meeting was adjourned at 4:40pm

Secretary
Mount Royal Faculty Association

Date of approval